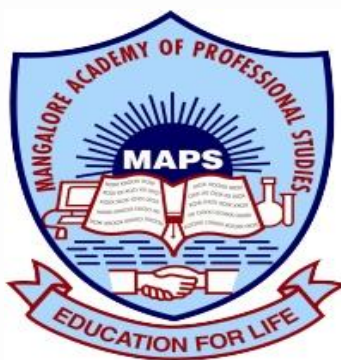# SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MANGALORE ACADEMY OF PROFESSIONAL STUDIES

CHINMAYA LANE, BUNTS HOSTEL-KADRI ROAD, MANGALORE - 575003

www.mapsmangalore.com

SSR SUBMITTED DATE: 25-01-2018

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2018

1. EXECUTIVE SUMMARY

INTRODUCTION

Mangalore Academy of Professional Studies (Maps) was established in the year 2006 under the aegis of Pavoor Education Trust (PET), founded by an educationist. The aim of the trust is to work towards fulfilling the vision and mission of the college, with due guidance from eminent persons in the field of Education, Commerce and Business, Health Care Sector, Social Workers who are on board of the Academic Advisory Committee and Governing Council. A team of dedicated faculty along with all the stakeholders makes optimum utilization of the infrastructure facilities, to bring out the best in all aspects.

The College is affiliated to Mangalore University and offers two degree programmes i.e. B.Com and BASLP. The College has 3 campuses with a cumulative campus area of 3.5 acres.

In keeping with the spirit of the college slogan, 'Education for Life'; elaborate, innovative, curricular, co-curricular, extra-curricular and extension activities are held to facilitate stakeholder's involvement and development. Students are sensitized to enhance their skills to counter the global challenges and mould themselves as responsible citizens.

In our endeavor to promote quality in every aspect, the College is eager to go through the NAAC Accreditation process. As a prelude, an attempt is made in the following pages to present a Self Study Report (SSR) of the institution in all fairness. This process has inspired us to examine our Strengths, assess our Weaknesses, amass the Opportunities and counter the Challenges (SWOC) that are at the forefront.

Vision

To be a respected institute for imparting and believing in quality education with a commitment to develop students with ethics and values by promoting talents to showcase their true potential.

Mission

Imparting domain-specific knowledge, positive attitude, and continuous learning habits to bring out the true talents from the students.

Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

- Eco-friendly Campus.
- Activities designed to cater to the overall development of students in tune with the Vision and Mission
- Contribution to create large pool of human resource with intellectual caliber.
- Qualified and friendly teachers.
- Mentor System.
- Co-operative and responsible students.
- Innovative Students.
- Career Guidance.
- Social bonding through community service.
- B.Com degree with CA/CS Coaching.
- Excellent performance in Curricular and Co-curricular activities.

Institutional Weakness

- No freedom in curriculum designing.
- Lack of good communication among some students.
- Less number of Courses.

Institutional Opportunity

- Introduction of new UG/PG Courses.
- Additional linkages/MOU's with other organizations/institutions.
- Involvement of teachers in Research work.
- To increase the Placement opportunities.

Institutional Challenge

- Competition from nearby colleges.
- Resource mobilisation.
- Students come from vernacular speaking backgrounds and medium of instruction being English brings a linguistic disconnection among some students.

CRITERIA WISE SUMMARY

Curricular Aspects

To ensure the effective curriculum delivery, the College has a well planned and documented process. The curriculum is framed by the University which is delivered to the students through various activities like Assignments, Case Studies, Group Discussions, Field Visits, Peer Teaching etc. The curriculum delivery is well planned through teaching plan and work diary. Apart from the University Curriculum, 08 Certificate Courses have been introduced.

A good number of faculty members have participated in various Academic bodies of the University and Autonomous Colleges. Against the existing courses, a new course had been offered. Though the University has not provided Choice Based Credit System, Elective Course System has been implemented. A considerable number of students have been enrolled in the Certificate Courses.

The College has taken all initiatives to integrate cross cutting issues into the curriculum. A few numbers of programmes have been organized pertaining to Gender Equity, Environment and Human Values etc. This apart, a separate subject on Indian Constitution, Human Rights, Gender Equity and Environmental Studies is taught. The college provides Coaching for Chartered Accountancy where professional ethics is taught in an informal way. Professional Practice and Ethics is taught to the students of BASLP programme. A good number of value added courses are offered. Major portion of the students have undergone internship.

A structured feedback mechanism is practiced. The feedback is collected from different stakeholders about the design and review of syllabus. The feedback collected is analyzed and necessary actions have been taken.

Teaching-learning and Evaluation

The college stands committed to maintain an effective teaching learning standard. The total number of students enrolled has gradually increased. Students from other states have been admitted. A good number of students have been admitted against the sanctioned strength. Admission is carried out as per Government's Reservation Policy.

After the admission, students are categorized as slow and advanced learners and the orientation is given accordingly. Slow learners are supported through Remedial Coaching, collaborative and Peer Group Learning. Advanced learners are given more constructive and creative work to enhance their skills. A good student-teacher ratio is maintained. Though differently abled students are very minimum, the required facilities have been provided.

To make learning more Student centric, various measures have been taken. The teachers use ICT for effective curriculum delivery. Mentor System is in practice. The institution is following various practices to nurture critical thinking, creativity and academic improvements among students.

The sanctioned teaching posts are filled. Three of the teachers have Doctoral Degree. The institution has sufficient Full- time and experienced Faculty. There are good numbers of teachers from other states.

The college follows the University prescribed Internal Evaluation System. The College has a transparent mechanism to conduct the examinations. The examination and evaluation grievances are addressed transparently. Internal Evaluation System is carried in tune with the Academic Calendar.

The programme and course outcomes and programme specific outcomes of all programmes are communicated to the teachers and students. The results are highly impressive and always stand higher than the University average.

Research, Innovations and Extension

The college emphasizes on research, innovations and extension activities to benefit the stake holders and serve locality. One of our faculty has received grant from an NGO for a minor research.

An eco-system for innovations and other initiatives for creation and transfer of knowledge have been created. A GST club has been started where students transfer their knowledge and ideas. A few programmes on Industry- Academic Innovative practices have been organized. In order to check malpractice & plagiarism in research, code of ethics is in practice.

The teachers who receive recognitions or awards are encouraged by the Management in terms of incentives. The College itself publishes the proceedings of the seminar with ISBN number. Few papers of the faculty members have been published in the journals with ISBN/ISSN. One of the faculty has the credit of publishing books and chapters in edited volumes. Majority of the teachers presented papers in the National/International Seminars.

Good number of extension activities has been conducted. Some of our faculty members have received a number of Awards and Recognitions for their contributions towards Literature and Research .In collaboration with various Governmental/ Non-Governmental Agencies, a considerable number of extension activities are conducted. The students are actively involved in extension activities with various Organizations to conduct Awareness Programmes, SwachataAbhiyan, Hearing Screening Camps etc.

The institution has established good number of linkages for Faculty Exchange, Internship etc. A few functional MOUs; with other institutions are signed for the enhancement of quality initiatives.

Infrastructure and Learning Resources

The institution has16 full-fledged class rooms with sufficient furniture. Class rooms are provided with clear ventilation and fitted with fans. Separate room has been earmarked for exam related work. Staff rooms are provided with internet facility. The College has a Central Library with sufficient number of Books, Magazines and Journals. Library is provided with good infrastructural facilities along with Internet connected Computers. A separate Computer Laboratory with internet connection having Computers with latest software is provided. A separate Air Conditioned Seminar Hall fitted with LCD Projector is available. Separate rooms for Tutorials and Career Guidance are provided. The Administrative Wing is provided with Telephone, Computers, Scanner and Printer.

The College has a play ground. Weightage to the cultural development of the student is given. A customized yoga programme is offered. 60 percent of the class rooms are equipped with LCD Projectors. A good amount of finance for the augmentation of infrastructure has been spent.

The Central Library is partially automated. It has access to e-journals. Membership of Shodhsindhu has been availed. A considerable amount has been spent for the purchase of books and journals. The e-resources are available through remote access also. Students and teachers access the library every day.

The institution has a policy and strategy for maintaining and updating the IT infrastructure. Wi-Fi facility is available. Computers with internet connectivity are available to students. Adequate arrangements have been made to upkeep the infrastructure.

Student Support and Progression

The campus is located in a calm and peaceful atmosphere, conducive for academic and professional development of students. The college has always taken a lead in the distribution of scholarships. Good numbers of students are benefitted from the scholarships provided by both Government and Non-governmental Agencies. The Management of the College has also provided freeships and scholarships to the needy and deserved students. Programmes have been organised for the capability enhancement and development of the students. Good number of training programmes for Competitive Examinations are offered. Career Counseling and Vocational Education Trainings are offered. A transparent mechanism for the timely redressal of student grievances are practiced.

A very good number of students have been placed across the Country and abroad both in public and private enterprises. Progression of the students to higher education is impressive. Many of the students have joined higher education programmes. A considerable number of students have been qualified in various examinations of different levels.

Performance of the students in extracurricular activities is outstanding and impressive. The students have received numerous Recognitions and Awards in the field of Commerce, Sports and Cultural Activities.

An active Student Council is in existence which is playing a significant role in terms of involvement in academic and administrative bodies. A number of cultural activities are organized in order to showcase the talents of the students. The college has a functional Alumni Association. Though the quantum of financial contributions of alumni is less, the involvement in terms of non financial activities is impressive.

Governance, Leadership and Management

The college has a visionary and transformative leadership. The college has a vision plan. To attain this vision, the institution has a mission. The college has a perspective plan. The teachers involve in the decision making process of various bodies. The practice of decentralization and participative management is followed.

The college has a strategic plan document for the next five years with planned strategies. The college has an excellent administrative set up with various kinds of policies to govern. E-Governance has been implemented. The institution has various committees to effectively implement the variety of activities. The management is providing good number of welfare measures to the employees. Faculties are provided with financial support to

attend Workshops/Seminars/Conferences/ Symposiums and to obtain membership of Professional Bodies. A good number of professional development and administrative training programmes have been organised. Majority of the faculty have attended different kinds of Professional Development Programmes.

The college is following Performance Appraisal System for the employees. The internal and external audit of the college is conducted regularly. The institution has a policy for resource mobilization and the optimal utilization of the resources.

The college has an active IQAC which is significantly contributing for the quality enhancement. It reviews the teaching learning process at periodic intervals. To promote quality culture, IQAC has initiated variety of plans. As a part of such initiative, the college has adopted few distinctive methods like "Family Doctor Approach in CA Coaching", "Screening Camps at Industries, Anganwadis, Old Age Homes, Adopted Villages" etc.

Institutional Values and Best Practices

The college is showing keen interest in the promotion of Gender Equity .Anti –Women Harassment Cell has been constituted. Mechanism for grievance redressal of women students is in practice. Awareness programmes have been organized. CCTVs have been installed.

A Counselor is readily available. Mentor system is in practice. A common room is provided to women students. College is very conscious about the environmental conservation. A portion of power and lighting requirement is met by renewable energy source and LED bulbs.

Institution has a mechanism for Waste Management .Basic Rain Water Harvesting System is installed .Most of the students and staff use public transport. College path is pedestrian friendly. College campus is plastic free. Concept of paperless office is practiced to a certain extent. Main campus of the college has few number of plants. Extended campus is surrounded with greenery.

Considerable amount has been spent on green initiatives and waste management. Facilities to differently abled are provided.

Initiatives are taken to address locational advantages and disadvantages. Code of conduct is in existence both for the students and the teachers. Core values are displayed in the website.

Awareness among the students about their duties, Constitutional obligations etc are created. Course on Human Values and Professional Ethics is offered. Communal harmony, non violence etc. are promoted

The college has adopted two Best Practices:
1. B.Com with Coaching for Chartered Accountancy /Company Secretary with "Family Doctor Approach" as the distinctive feature in tune with the vision is practiced for CA aspirants.
2. Social bonding through Community Service.

2 PROFILE

a. BASIC INFORMATION

Name and Address of the College	
Name	Mangalore Academy of Professional Studies
Address	Chinmaya lane, Bunts Hostel-Kadri Road, Mangalore-03
City	MANGALORE
State	Karnataka
Pin	575003
Website	www.mapsmangalore.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Shruthi Shetty	0824-2411750	9448636871	0824-2222442	mapsmangalore@gmail.com
IQAC Coordinator	Pushparaj Shana Mariyam B	0824-2411750	9448911230 7996595249		pk_kssc@yahoo.com shaanz1988@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	Yes
If Yes, Specify minority status	
Religious	
Linguistic	Tulu Minority
Any Other	

Establishment Details	
Date of establishment of the college	05-06-2006

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Karnataka	Mangalore University	[View Document](#)

Details of UGC recognition	
Under Section	**Date**
2f of UGC	
12B of UGC	

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Departmentprogramme**	**Day, Month and year(dd-mm- yyyy)**	**Validity in months**	**Remarks**
RCI	[View Document](#)	05-09-2016	24	nil

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Chinmaya lane, Bunts Hostel-Kadri Road, Mangalore-03	Urban	3.5	2800

b. ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	B.Com, Commerce	36	P.U.C	English	160	121
UG	BASLP, Speech and Hearing	48	P.U.C.	English	30+3	33

Position, Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				2				5				10
Recruited	1	1	0	2	2	3	0	5	3	7	0	10
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0	0	0	0
Recruited	0	0	0	0
Yet to Recruit	0	0	0	0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	2	5	0	7
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government	0	0	0	0
Recruited	0	0	0	0
Yet to Recruit	0	0	0	0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	2	0	0	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	1	0	2	1	0	3	7	0	14

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt	0	0	0	0	0	0	0	0	0	0
Ph.D	0	1	0	0	0	0	0	0	0	1
M.Phil	0	0	0	0	0	0	0	0	0	0
PG	1	1	0	0	1	0	1	3	0	7

Details of Visiting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	3	0	5

Provide the Details of Students Enrolled in the College during the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	51	14	2	1	68
	Female	97	25	2	1	125
	Others	0	0	0	0	0
UG	Male	111	33	2	1	147
	Female	170	109	3	0	282
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	1	2	1	1
	Female	1	1	2	1
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	0	2	1	2
	Others	0	0	0	0
OBC	Male	22	33	84	108
	Female	50	70	128	183
	Others	0	0	0	0
General	Male	27	20	19	31
	Female	26	21	27	48
	Others	0	0	0	0
Others	Male	6	10	10	7
	Female	7	8	15	13
	Others	0	0	0	0
Total		140	167	287	395

3 Extended Profile

a. Programme

Number of courses offered by the institution across all programs during the last five years

Response: 2

Number of self-financed Programmes offered by college

Response: 2

Number of new programmes introduced in the college during the last five years

Response : 1

b. Student

Number of Students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
395	287	167	140	113

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
91	87	50	41	40

Number of outgoing / final year Students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
69	39	29	29	19

Total number of outgoing / final year students

Response: 111

a. Academic

Number of teacher's year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
22	21	20	19	18

Number of full time teacher's year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	13	12	13	12

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	13	12	13	12

Total experience of full-time teachers

Response: 241

Number of full time teachers worked in the institution during the last 5 years

Response : 64

b. Institution

Total number of classrooms and seminar halls

Response : 16

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
71.20	71.19	38.42	26.90	33.81

Number of computers

 Response : 21

Unit cost of education including the salary component (INR in lakhs)

Response: 0.32192

Unit cost of education excluding the salary component (INR in lakhs)

Response: 0.18025

4 Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Maps was founded with a noble vision to provide best quality education in various academic discipline to assimilate and synchronize tradition with modernity so as to build a band of professionals, well equipped with academic skills, values and social commitment. Our institution ensures effective curriculum delivery following the syllabus framed by the Mangalore University, under the guidance of an expert committee. Curriculum activities are planned ahead of each academic year and semester wise. Subjects and time table for the semester are allotted to the staff prior ,to give enough time for the staff to prepare for the classes.

Documentation of each and every curricular activity is made compulsory. Students are assessed through Class Tests after each Unit and Internal Assessment towards the end of each Semester. Assignments are given to develop reading and research habits in students. Case studies, Group discussions, Industrial Visits, Peer Teaching etc are encouraged and cultivated to inculcate professionalism and socialization skills in them. Documents regarding student assessment are recorded for Internal Quality Assessment.

Curriculum delivery plan for a week is prepared and submitted in prior and teachers have to maintain work diary which include works done and teaching methods used in an hourly basis. ICT enabled classes are available for the benefit of the students.

File Description	Document
Any additional information	[View Document](#)

Date : 05/07/2017

Mangalore Academy of Professional Studies (Maps), Mangalore.

Notice

Staffs are hereby informed to follow the dates for conducting the tests.

Tentative Unit test dates (BASLP)

1ˢᵗ Unit Test: 20/07/2017

2ⁿᵈ Unit test: 03/08/2017

3ʳᵈ Unit test: 28/08/2017

4ᵗʰ Unit test: 06/09/2017

5ᵗʰ Unit test: 05/10/2017

Submission of Clinical Assignments:03/10/2017

Submission of Class Assignments:21/08/2017

Internal Examination: 11/09/2017

Tentative Unit test dates (BCOM)

Unit Test 1: 17/07/2017

Unit Test 2 : 21/08/2017

Submission of Assignments: 11/08/2017

Internal Examination: 11/09/2017

PRINCIPAL
Mangalore Academy of Professional Studies
Bunts Hostel-Kadri Road, Mangalore - 575 003

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 8

1.1.2.1 **Number of certificate/diploma programs introduced year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
03	01	01	01	02

File Description	Document
Details of the certificate/Diploma programs	View Document

1. Curricular Aspects (100)					
1.1 Curriculum planning and implementation (20)					
1.1.2 Number of certificate/diploma program introduced during last five years (5)					
		B.Com			
Program code	**Program name**	**Course code**	**Name of the Certificate/ diploma introduced in last 5 years**	**Year of introduction**	
BCMCCT	BCOM	CCT01	CERTIFICATE COURSE IN FINANCIAL ACCOUNTING USING TALLY	2013-14	
BCMCAT	BCOM	CAT01	CERTIFICATE COURSE IN ACCOUNTING TECHNICIAN	2016-17	
BCMCCB	BCOM	CCB01	CERTIFICATE COURSE IN BANKING	2016-17	
		BASLP			
Program code	**Program name**	**Course code**	**Name of the Certificate/ diploma introduced in last 5 years**	**Year of introduction**	
BAPCCS	BASLP	CCS02	CERTIFICTAE COURSE IN SOFT SKILLS	2015-16	
BAPCCM	BASLP	CCM01	CERTIFICATE COURSE IN MS OFFICE	2014-15	
BAPCCP	BASLP	CCP01	CERTIFICATE COURSE IN PARENTAL COUNSELLING	2016-17	
		B.Com & BASLP			
Program code	**Program name**	**Course code**	**Name of the Certificate/ diploma introduced in last 5 years**	**Year of introduction**	
BCMCCC/BAPCCC	BCOM/BASLP	CCC01	CERTIFICATE COURSE IN BASIC COMPUTERS	2012-13	
BCMCCS/BAPCCS	BCOM/BASLP	CCS01	CERTIFICATE COURSE IN SPOKEN ENGLISH	2012-13	

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BOS and Academic Council during the last five years

Response: 20.18

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BOS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	03	02	03	02

File Description	Document
Details of participation of teachers in various bodies	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during /the last five years.

Year	Number of teachers participated	Name of the body in which full time teacher participated	Total Number of teachers
2012-13	1	BOS, Mangalore University, Mangalore	14
2013-14	1	BOS, Mangalore University, Mangalore	14
	1	Malpractice/indiscipline Enquiry committee, Mangalore university, mangalore	
2014-15	1	BOS, Mangalore University, Mangalore	12
2015-16	1	BOE, Mangalore University, Mangalore	15
	1	Malpractice/indiscipline Enquiry committee, Mangalore university, mangalore	
2016-17	1	BOE, Mangalore University, Mangalore	15
	1	Malpractice/indiscipline Enquiry committee, Mangalore university, mangalore	
	1	external expert for project viva voce	

Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years
Response: 50
1.2.1.1 How many new courses are introduced within the last five years
Response: 01

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years (30)				
Program code	Program name	Course code	Name of the new course introduced in last 5 years	Year of introduction
BCMTAX	B.COM (Vocatonal)	BCMCMT305	Taxation	2013-14

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 50

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 01

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS) /elective course system has been implemented (20)				
Name of all programs adopting CBCS course system	Name of all programs adopting elective course system	Program Code		Year of implemetation of CBCS / elective course system
Nil	BCOM	BCMCMC304 HUMAN RESOURCE MANAGEMENT		2011-12
Nil	BCOM	BCMCMC305 BUSINESS TAXATION		2011-12

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 58.21

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
213	223	123	73	38

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma /Add-on programs as against the total number of students during the last five years (10)

B.Com

Year	Total number of students enrolled in certificate or diploma or Add-on	Total number of students across all programs
2012-13	0	62
2013-14	25	84
2014-15	30	89
2015-16	52	187
2016-17	78	259
Total	185	681

BASLP

Year	Total number of students enrolled in certificate or diploma or Add-on programs	Total number of students across all programs
2012-13	0	23
2013-14	0	38
2014-15	23	70
2015-16	79	100
2016-17	37	115
Total	139	346

B.Com & BASLP

Year	Total number of students enrolled in certificate or diploma or Add-on programs	Total number of students across all programs
2012-13	38	85
2013-14	48	140
2014-15	70	167
2015-16	92	287
2016-17	98	395
Total	346	1074

Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

A description of courses which address Gender, Environment and Sustainability, Human Values and Professional Ethics:

Institute makes efforts to integrate cross cutting issues through the activities of various committees and clubs like anti-ragging committee, human rights cell, NSS Committee, Sports Committee, Cultural Committee, Literary Committee, Library Committee, ECO Club (Environment and health), Commerce Association and Speech and Hearing Association organize talks, seminars on gender issues and inviting eminent persons to create awareness about human rights. The NSS unit and eco club organizes programs related to environment conservation and eco-friendly practices.

From the University there are foundation courses where concentration is given on the Indian constitution and human rights, environmental studies etc., which is a mandatory paper for all the first year students of B.Com and BASLP. Institution also conducts guest lectures for the awareness of the students in various aspects..

As institution provides CA and CS coaching as a value added course to the students, the professional ethics is included as a part of CA and CS coaching. Professional Practice and ethics are included as a core subject in the syllabus for the speech and hearing students.

Following are the list of courses where the above mentioned issues are taught.

The list of core courses:

1. B.Com

2. BASLP

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years	
Response: 2	
1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years	
Response: 02	
File Description	**Document**
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.2 Number of courses imparting transferable and life skills offered during the last five years (15)

Name of the value added courses (with 30 or more contact hours)offered during last five years	Course Code	Year of offering	No. of times offered during the same year	Year of discontinuation	Number of students enrolled in the year	Number of students completing the course in the year
CA & CS Coaching	CPT/CS	2012-13	2	Nil	10	8
CA & CS Coaching	CPT/IPCC/CS	2013-14	2	Nil	22	15
CA & CS Coaching	CPT/IPCC/CS/FINALS	2014-15	2	Nil	30	18
CA & CS Coaching	CPT/IPCC/CS/FINALS	2015-16	2	Nil	89	55
CA & CS Coaching	CPT/IPCC/CS/FINALS	2016-17	2	Nil	90	54

1.3.3 Percentage of students undertaking field projects / internships

Response: 67.37

1.3.3.1 Number of students undertaking field projects or internships

Response: 289

File Description	Document
Any additional information	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking field projects / internships

Students of Bachelor of Audiology and Speech Language Pathology undertook internship as a part of the completion of their 4 year degree course . Its mandatory to have a 6 months duration clinical postings in various institutions with the best clinical experience around India and a 4 months duration of in-posting within the college. Students are exposed to all kinds of clinical cases and are getting experience to work with all communities of the society.

Students of Bachelor of Commerce who have enrolled for CA coaching are entitled to undergo articleship and training under various Chartered Accountants and certain banks to improve their life skills in the field of Commerce. Students are exposed to all kinds of accounting techniques and are getting experience to work with most of the reputed CAs and Banks.

1.3.3 Percentage of students undertaking field projects / interns			
COURSE NAME : BASLP			
Program name	**Program Code**	**Year**	**No. of students undertaking field projects / internships**
BASLP	BAPSLC	2012-13	16
BASLP	BAPSLC	2013-14	15
BASLP	BAPSLC	2014-15	26
BASLP	BAPSLC	2015-16	40
BASLP	BAPSLC	2016-17	78
Program name	**Program Code**	**Year**	**No. of students undertaking field projects / internships during the last five years**
BCOM	BCMCMC	2012-13	5
BCOM	BCMCMC	2013-14	16
BCOM	BCMCMC	2014-15	20
BCOM	BCMCMC	2015-16	38
BCOM	BCMCMC	2016-17	35

Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A. Any 4 of the above
B. Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above

Response: B. Any 3 of the above

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analyzed and action taken and feedback available on website

B. Feedback collected, analyzed and action has been taken

C. Feedback collected and analyzed

D. Feedback collected

Response: B. Feedback collected, analyzed and action has been taken

File Description	Document
URL for feedback report	View Document

MANGALORE ACADEMY OF PROFESSIONAL STUDIES (Maps)

Affiliated to Mangalore University & Recognised by Govt. of Karnataka

(Managed by Pavoor Education Trust (R), Mangalore)

CHINMAYA LANE, BUNTS HOSTEL - KADRI ROAD, MANGALORE - 575 003.

Tel. : 0824-2411750; 0824-2222442; email: mapsmangalore@gmail.com

ACTION TAKEN REPORT

Feedbacks are collected from the students, staffs and management about the curriculum and are analyzed.

Analysis outcome has been communicated to the Mangalore University.

Chairman

Governing Council

Criterion 2 - Teaching-learning and Evaluation

Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 40.11

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
140	124	96	58	26

File Description	Document
Institutional data in prescribed format	View Document
List of students (other states and countries)	View Document

2. Teaching-Learning and Evaluation (350)	
2.1 Student Enrolment and Profile (30)	
2.1.1 Average percentage of students from other States and Countries during the last five years	

Year of enrolment	Number of students enrolled from other states	Number of students enrolled from other countries
2012-13	11	
2013-14	27	
2014-15	39	
2015-16	38	
2016-17	42	
2017-18	36	1

B.COM (Other States)

Sl. No.	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
1	bhavana	Akshata P Naik	Aishwarya Uchhil	Abhaykrishna	Adarsh	Darren	Akash kumar Gaur
2	Navaneet	Eishan Ahluwalia	Jithin	Harishchandran	Akash kumar Prasa	Devkumar	Shrinidhi Bhat
3	Asha M	Hisam Nazir	Imran Ashiq	Zahina Alam	Nivetha	Ashlin	Uthkarsh pai
4	Mhd Niyaj	Rachaitha	Mhd Ali	Sreedevi	Krithika Shanthi	Pooja Chaudhari	Manikandan
5	Mhd Saleel	Farzeen Praveen			Mahesh M acharya	Mashad	Rishika
		Vishnu				Abhishek Unnikrishn	Shreeharsha
		Radha Chetti					Praja j shetty
							Raksha rai
							Prajwal
							Sanni Baapu
							Deekshith shetty
							Zoudhath

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 79.96

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
166	170	85	60	38

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
180	170	98	83	80

File Description	Document
Institutional data in prescribed format	[View Document](#)

Percentage (Average of last five years) (10)				
B.COM				
Year	Program name	Program Code	Number of seats available	Number of eligible applications received
2012-13	Bcom	BCMCMC	60	36
2013-14	Bcom	BCMCMC	60	40
2014-15	Bcom	BCMCMC	60	52
2015-16	Bcom	BCMCMC	130	140
2016-17	Bcom	BCMCMC	140	135
2017-18	Bcom	BCMCMC	160	125
Percentage (Average of last five years) (10)				
BASLP				
Year	Program name	Program Code	Number of seats available	Number of eligible applications received
2012-13	BASLP	BAPSLC	20	8
2013-14	BASLP	BAPSLC	23	25
2014-15	BASLP	BAPSLC	38	40
2015-16	BASLP	BAPSLC	40	42
2016-17	BASLP	BAPSLC	40	43
2017-18	BASLP	BAPSLC	33	35

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 72.65
2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
77	81	31	24	26

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per app

Year	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
	SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
2012-13	12	6	22	40	0	0	0	31	7	0
2013-14	12	6	24	41	0	2	0	41	17	0
2014-15	15	7	27	49	0	1	2	64	16	0
2015-16	26	13	47	84	0	1	1	116	51	0
2016-17	27	14	50	89	0	2	2	63	99	0

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners

Response:

1. The institution assesses the learning levels of the students after admission & organizes special programmes for advanced and slow learners. An orientation session is held immediately before the commencement of the regular course to inform the students about the objectives of the course and role of the teacher. As the students come from diverse educational background to assess their learning level, multiple choice questions/ tests are given on subjects like accountants, Statistics, Anatomy and physiology.

For **advanced learners:**

- Advanced learners are identified by grading system and they are motivated to carry out more constructive and creative work to enhance their skills.
- The library is well stocked with books and journals.
- Advanced students have no problem in obtaining individual guidance from faculty members.
- Advanced learners are identified and deputed to carryout peer learning sessions.
- Students are encouraged to participate in paper presentation and management competition.

For **slow learners:**

Both the departments devote some extra time for special coaching.
Faculty members are available in the departments for consultation by slow learners, lectures are occasionally repeated for them if needed.
An important element in the learning process of slow learners in the college is the peer support.

2) The institution assesses the learning levels of the students by conducting interviews and giving questionnaire where individual skills are assessed and grades are given accordingly. Depending on grading system slow learners are given more priority by conducting remedial classes at regular basis, emphasis on old question papers as well as important topics are discussed prior to the exam.

2.2.2 Student - Full time teacher ratio

Response: 17.88

File Description	Document
Institutional data in prescribed format	View Document

-

2.2.2 Student - Full time teacher ratio (10)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers in the institution (UG)	Number of full time teachers in the institution (PG)	Number of teachers teaching both UG and PG courses
2012-13	38		12		12
2013-14	60		13		13
2014-15	83		12		12
2015-16	169		13		13
2016-17	166		14		14

-
-
-

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.23

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 List of differently abled students (Divyangjan) on rolls

Year	No. of differently abled students on rolls in the institution	
2012-13		
2013-14		
2014-15		
2015-16	1	VIJETH KUMAR
2016-17		
2017-18		

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

In order to make learning more student centric individual/ group assignments are given, that contribute in developing collaborative learning potential. Students are encouraged to hold and participate in Quiz

Competitions and debates. Interactive skills are developed through subject discussion held by teachers during class. Besides traditional lecturing method, faculty uses ICT, Power Point Presentations etc.

Learning is more student-centric by various methods of participative learning by which the students become active participants than remaining passive listeners in the teaching –learning process. The participatory activities contribute to self-management, knowledge development and skill formation at personal and inter-personal levels. Unity & fellowship results from teacher guided peer group teaching & learning. Analytical and presentation skills are shaped through case study. Interest in research is included through paper presentation. The use of ICT enabled classroom has made teaching and learning innovative.

Each departmental association help students interact with the HOD and respective faculty members to discuss issues pertaining to student welfare.

Some Student Centric methods used are :

Assignments/E-assignments
Internships
Various clinical postings and camps
Industrial visits
Paper presentation
WIFI campus
Mentoring system
Notes, question banks are circulated to students as per the curriculum
Field work
E-learning
Inter class and Inter college management fest
Quiz competition

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 87.5

2.3.2.1 Number of teachers using ICT

Response: 21

File Description	Document
List of teachers (using ICT for teaching)	View Document

Number of ICT enabled classrooms	Number of smart classrooms classrooms	E-resouces and techniques used
10	NIL	LCD Projectors
		Laptops
		Sound System and collar mic
		WIFI
		COMPUTERS
		INTERNET
		LAN
		E-JOURNALS

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 17.88

2.3.3.1 Number of mentors

Response: 24

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

Innovation and creativity in teaching-

Learning Response:

In order to nurture critical thinking, creativity and academic improvements among students, the following initiatives are taken:

1. Critical thinking and creativity are encouraged by providing a platform for organizing various co-curricular and extracurricular activities from time to time. Survey projects, paper presentations and assignments are given to motivate the students to understand society.
2. Faculty conducts group activities. These groups have a good combination of slow, average and advance learners. Such activities help in creating challenge for the advance learners and develop a support peer group for slow and average learners.
3. The participatory activities contribute to self-management, knowledge development and skill formation at personal and inter- personal levels.
4. Students can be active and respond to curriculum delivery in the class if their mind is stress free. Each class is assigned a class representative, to whom a student can approach for any personal or academic problems faced by him/her.
5. Well-equipped library and digital library is provided to the students which is helpful for completing their class assignments and presentations.
6. ICT enabled teaching is practiced by the faculty of all departments.
7. Teaching through interactive sessions makes learning interesting and participatory.
8. Online assignments, Internship programs, peer teaching are some ways that the staff enforces to bring about practical knowledge in students.
9. Clinical Conference is held every week for final year BASLP students.
10. Lesson plan for a semester.
11. Various activities are conducted every week to improve the general knowledge of the students.
12. Encouragement is shown in the area of interest of students to build a better relationship with them.
13. Various training programmes are organized for the improvement of general skills of the students.
14. Assignments and presentations are divided and distributed among students individually or group wise to help in understanding the situations of working alone and teamwork.

Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

Name of the teacher	PAN	Designation	No. of sanctioned posts	Year of appointment
2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years (10)				
2012-13				
Mr. Dinesh Kumar Shetty		Associate Prof.	12	2012
Dr. Dejappa Dallody	AKUPD4350N	Professor		2006
Mr. Prathviraj Das		Asst. Prof		2010
Ms. Sowmya Kumari	BKLPK5746B	Asst. Prof		2010
Mrs. Sujaya H		Asst. Prof		2011
Mrs. Gayathri s	BNJPG4002K	Asst. Prof		2012
Mrs. Kavitha	DTMPK1732B	Asst. Prof		2011
Mrs. Mala Mahesh	ABFPY0655F	Associate Prof.		2006
Mr. Jo Jo Mathew		Asst. Prof		2007
Mrs. Vidhya Nambisan		Professor		2003
Ms. Diana Ann Fernandes		Lecturer		2012
Ms. Aishwarya Shetty		Lecturer		2012
Ms. Prakruthi Shetty		Lecturer		2012
Ms. Rolita Fernandes		Asst. Prof		2012
2013-14				
Mr. Dinesh Kumar		Associate Prof.	13	2012
Mr. Dejappa Dallody	AKUPD4350N	Professor		2006
Mrs. Gayathri s	BNJPG4002K	Asst. Prof		2012
Ms. Sowmya Kumari	BKLPK5746B	Asst. Prof		2010
Mrs. Sujaya H		Asst. Prof		2011
Mrs. Kavitha	DTMPK1732B	Asst. Prof		2011
Mrs. Mala Mahesh		Associate Prof.		2006
Mr. Jo Jo Mathew		Asst. Prof		2007
Mr. Vidya Nambisan		Associate Prof.		2008
Mrs. Senjuti Giri		Asst. Prof		2009
Mr. Ranjith Prasad		Asst. Prof		2013
Ms. Diana Ann Fernandes		Lecturer		2012
Ms. Aishwarya Shetty		Lecturer		2012
Ms. Prakruthi Shetty		Lecturer		2012
2014-15				
Dr. Indira K		Professor	12	2014
Dr. Dejappa Dallody	AKUPD4350N	Professor		2006
Mrs. Gayathri S	BNJPG4002K	Asst. Prof		2012
Ms. Sowmya Kumari	BKLPK5746B	Asst. Prof		2010
Mrs. Basavarajeshwari		Asst. Prof		2014
Mr. Mithila	DTMPK1732B	Asst. Prof		2014

Mrs. Kavitha		Asst. Prof			2011
Mrs. Mala Mahesh	ABFPY0655F	Associate Prof.			2006
Mrs. Senjuti Giri		Asst. Prof			2009
Mr. Ranajit Prasad Parida		Asst. Prof			2013
Ms. Diana Ann Fernandes		Lecturer			2012
Ms. Aishwarya J Shetty		Lecturer			2012

2015-16					
Dr. Indira K			Professor	13	2014
Dr. Dejappa Dallody	AKUPD4350N		Professor		2006
Mrs. Gayathri S	BNJPG4002K		Asst. Prof		2012
Ms. Basavarajeshvari			Asst. Prof		2014
Ms. Sowmya Kumari	BKLPK5746B		Asst. Prof		2010
Dr. Kavitha	DTMPK1732B		Asst. Prof		2011
Mr. Mithila			Asst. Prof		2014
Mrs. Mala Mahesh	ABFPY0655F		Professor		2006
Mrs. Senjuti Giri			Asst. Prof		2009
Mr. Ranajit Prasad Parida			Asst. Prof		2013
Ms. Diana Ann Fernandes			Asst. Prof		2012
Ms. Anupama Mody			Asst. Prof		2015
Ms. Hindol Halder			Asst. Prof		2014
Mr. Ananthan			Asst. Prof		2015
Mr. Sharan Susan Sam			Asst. Prof		2015

2016-17					
Dr. Indira K			Professor	14	2014
Dr. Dejappa Dallody	AKUPD4350N		Professor		2006
Mrs. Gayathri S	BNJPG4002K		Asst. Prof		2012
Ms. Sowmya Kumari	BKLPK5746B		Asst. Prof		2010
Dr. Kavitha	DTMPK1732B		Asst. Prof		2010
Mr. Mithila			Asst. Prof		2014
Mrs. Sujatha S			Asst. Prof		2015
Mrs. Mala Mahesh	ABFPY0655F		Professor		2006
Ms. Hindol Halder			Asst. Prof		2015
Ms. Anupama Mody			Asst. Prof		2015
Mr. Ananthan			Asst. Prof		2013
Mr. Sharan Susan Sam			Asst. Prof		2010
Maryle Thomas			Asst. Prof		2016
Shana Mariyam B		0	Asst. Prof		2016
Rayton D'souza	APNPR5900A		Asst. Prof		2016

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 17.11

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	03	03	01	01

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years (20)		
Year	**Number of full time teachers with PhD**	**Number of full time teachers**
2012-13	1	12
2013-14	1	13
2014-15	3	12
2015-16	3	13
2016-17	3	14

2.4.3 Teaching experience of full time teachers in number of years

Response: 10.04

File Description	Document
List of Teachers including their PAN, designation, dept and experience details	View Document

2.4.3 Average teaching experience of full time teachers in number of years (10)				
Name of the full time t	PAN	Designation	Name of the department	Number of years
				of teaching experience
Mrs. Shruthi Shetty	EAWPS2184H	Associate Professor	Principal	12
Dr. Dejappa Dallody	AKUPD4350N	Professor	kannada	19
Mrs. Gayathri S	BNJPG4002K	Asst. Prof	Commerce	9
Ms. Sowmya Kumari	BKLPK5746B	Asst. Prof	Commerce	10
Dr. Kavitha	DTMPK1732B	Asst. Prof	Hindi	11
Mrs. Sujatha S		Asst. Prof	Commerce	9
Mr. Pushparaj K	BYLPK8890G	Associate Professor	Political Science	19
Mr. Ganesh I	BLWPG1220Q	Associate Professor	Commerce	16
Mrs. Mala Mahesh	ABFPY0655F	Professor	Speech & Hearing	15
Ms. Hindol Halder		Asst. Prof	Speech & Hearing	3
Shana Mariyam B		Asst. Prof	Speech & Hearing	5
Rayaton D'souza	APNPR5900A	Asst. Prof	Speech & Hearing	4
Mr. Kishan K S	FASPK6526C	Asst. Prof	Speech & Hearing	2
Mrs. Geethu Sunny	GNRPS7959E	Asst. Prof	Speech & Hearing	3
Mrs. Shwetha K	AMIPK3599A	Asst. Prof	English	5
Mrs. Varsha Mahale	BRQPM6391A	Asst. Prof	Commerce	2
Mr. Subramani K		Asst. Prof	Commerce	2
			Total	146

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the last five years

Response: 14.36

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognized bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	01	05	03

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the last five years(15)

Year of award	Name of full time teachers receiving awards from state level,national level, international level	PAN	Designation	Name of the award, fellowship, received from Government or recognised bodies
2012	Dr. Dejappa Dallody	AKUPD4350N	Professor	Guru Shikshaka prasasthi,
				malpe Raghavendra Rashtra Prashasthi
2012	Dr. Dejappa Dallody	AKUPD4350N	Professor	Felicitation, Shree guru narayana seva sangha
2012	Dr. Dejappa Dallody	AKUPD4350N	Professor	Felicitation, Rotary club
2012	Dr. Dejappa Dallody	AKUPD4350N	Professor	Public felicitation, Narayana yuva vedike
2013	Dr. Dejappa Dallody	AKUPD4350N	Professor	Kannda Simha, Lions Club Intrnational
2013	Dr. Dejappa Dallody	AKUPD4350N	Professor	Felicitation, Dr, Dejappa dallody seva samithi
2013	Dr. Dejappa Dallody	AKUPD4350N	Professor	Kannada SIRI, Keerthi prakashana
2013	Mrs. Shruthi Shetty	EAWPS2184H	Assistant Prof.	Kannada Kalpataru
2013	Dr. Dejappa Dallody	AKUPD4350N	Professor	Public felicitation, Sahityaakshara
				balaga siddhakatte
2014	Dr. Dejappa Dallody	AKUPD4350N	Professor	Felicitation, yuvavahini registered, Surathkal

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 35.38

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	6	3	4	3

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Year	Name of full time teacher from other state	Number of sanctioned post	State from which qualifying degree was obtained
2012-13	Mr. Prathviraj Das	12	West Bengal
	Mr. Jo Jo Mathew		Kerala
	Mrs. Vidhya Nambisan		Kerala
2013-14	Mr. Jo Jo Mathew	13	Kerala
	Mr. Vidya Nambisan		Kerala
	Mrs. Senjuti Giri		West Bengal
	Mr. Ranjith Prasad		Odisha
2014-15	Dr. Indira K	12	Tamilnadu
	Mrs. Senjuti Giri		west Bengal
	Mr. Ranajit Prasad Parida		Odisha
2015-16	Dr. Indira K	13	Tamilnadu
	Mrs. Senjuti Giri		west Bengal
	Mr. Ranajit Prasad Parida		Odisha
	Ms. Hindol Halder		west Bengal
	Mr. Ananthan		Kerala
	Mr. Sharan Susan Sam		Kerala
2016-17	Dr. Indira K	14	Tamil Nadu
	Mrs. Sujatha S		Tamil Nadu
	Ms. Hindol Halder		west Bengal
	Mr. Ananthan		Kerala
	Mr. Sharan Susan Sam		Kerala
	Maryle Thomas		Kerala
	Shana Mariyam B		Kerala

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation (CIE) system at the institutional level

Response:

Students are assessed on continuous basis. The semester duration varies between 4 to 5 months.

During semester they are formally assessed through the internal test. Internal tests are announced formally for which the notice and time-table is put up on the notice board.

Students are reminded of the rules and regulations regarding examinations through the course teachers and mentors.

For internal test, question papers are prepared and the test papers are usually designed based on the University Question Paper Pattern. This pattern is adopted so that students get used to University Exam.

Surprise test is conducted by the teacher during class hours. For this there is no standard format adopted. Here main intention is to judge whether students have understood the important concepts. Previous year question papers are made available through the college library. The teacher discusses the model question papers; internal test answers scripts and university question papers to familiarize the students on how to answer and how it will be evaluated. Parents are also informed about the evaluative process during the orientation and/or whenever they visit the college.

Students need to give group presentation on the topics specified by the faculty member. Through these activities students are judged based on their topic knowledge, communication skill and team dynamics.

The paper called CC/EC (co-curricular and extra-curricular activities) is introduced to the students by the university.

The Co-curricular activities of UG course:

Students are motivated to present research papers in National and International Seminars organizes by other colleges.

Students are encouraged to participate in extracurricular activities such as acting, debate, quiz, music etc.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Mechanism of Internal Assessment for B.Com

As per Mangalore University regulations each paper is evaluated for hundred/one hundred fifty marks. Out of this, twenty percent marks are allotted for internal assessment.

Internal Marks are given based on **Internal test, unit test and attendance.**

Internal and unit tests are conducted based on each subject syllabus.

Attendance: matrix for calculating marks for attendance is given as below:

      75% to 80% = 2 marks

      81% to 85% = 3 marks

      86% to 90% = 4 marks

      91% to 100% = 5 marks

Mechanism of Internal Assessment for BASLP

Syllabus has been changed for BASLP course since 2017. Internal marks are also distributed differently for all the Semesters. On an average 25% of marks are taken into consideration in New Syllabus Scheme and 20% marks are taken into consideration for Old Syllabus Scheme. Criteria for allotting internal assessment marks is followed as same for all the semesters as mentioned.

Each candidate in BASLP course will be assessed for 25 marks in theory and 100 marks for practical examination. Following are the guidelines followed:

Criteria	Marks
Attendance	5
Internal test	10
Unit test	5
Assignment and presentation	5
Total	25

Attendance: matrix for calculating marks for attendance is given as below:

75% to 80% = 2 marks

81% to 85% = 3 marks

86% to 90% = 4 marks

91% to 100% = 5 marks

Marks are given for student's participation in co-curricular and extra-curricular activities under EC& CC subject as per University guidelines. The feedback and assessment is given by the teacher immediately so that the students perform better next time.

At least one week prior to the last working day, IA marks secured by the candidate is displayed on the notice board. In case of practical examination, students will be assessed on the basis of knowledge of processes, skills operation involved, calculations, results and reporting. Practical examination will be conducted by both internal and external examiners.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The grievances related to evaluation are addressed by the University by way of re-evaluation/ re-totaling/ personal viewing of answer scripts etc. In addition, the college follows up with the University till the grievances of the students are settled. For grievances related to college exams, the students can approach the Academic/Examination Cell, Student's Grievance Cell, HOD and Principal.

Examination grievance is transparent:

- To ensure transparency, students are given the option of getting the photocopies of their answer sheets of the end semester examination along with the marks card.
- There is a system of rechecking and re-evaluation of answer scripts for redressal of grievance regarding evaluation.
- The re-evaluation branch takes care of cases for re-evaluation of answer scripts of applied candidates
- Students are given general instructions regarding the evaluation methods.
- The periodic instruction issued by the University is promptly communicated to the students. Such instructions are read in the classrooms and the copy of the same is displayed on the students notice board.

There is an examination disciplinary committee to examine and decide the cases of malpractice in Mangalore University.

Examination grievances are time-bound and efficient:

- An aggrieved student who has a grievance at the institute level shall make an application first to the Principal with a copy to the Registrar of Mangalore University.
- The University level committee shall consider the appeal of the student and make appropriate recommendations to the Registrar within a reasonable time, preferably within 15 days. On approval by the Registrar, the final decision shall be communicated to the student.

  ♦ While dealing with the complaint, the committee at all levels shall observe law of natural justice and hear the complainant. While passing an order on any grievance at any level, the relevant provisions of the Act/Regulations would be kept in mind and no such order would
  ♦ be passed in contradiction of the same.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- Institution follows the rules and regulations stipulated by the University to carryout internal or external examinations in a systematic way to meet the academic calendar, thereby helping students to prepare and to keep a track on regular basis activities.
- Academic year odd semesters commence in the month of June and semesters will wind up ♦ in the month of October. Even semesters commence in the month of December and wind up in the month of April.
- In the beginning of the semester, calendar of events is prepared by each Department. The ♦ objective of preparing the Calendar of Events is to plan all the activities and events for the semesters appropriate for the course. Well planned activities help in incorporating all events and activities in a semester, which forms basis for continuous evaluation of ♦ students/internal assessment. Students are evaluated on continuous basis based on their performance in co-curricular and extra-curricular activities. Calendar of events are prepared department wise to incorporate unique needs of the course.
- Calendar of events are made available to faculty members who assist in executing the events and activities. It helps faculty members to make their micro-level plan. It also helps in sequencing activities in appropriate manner and avoid clash of events in a department.
- ♦ Calendar of events helps in optimum utilization of the limited resources such as auditorium, playground area.
- Departments organize classroom seminars, workshops and paper presentation activities to ♦ evaluate the student's attainment. These evaluations make the students improve themselves before the final exams.

  ♦

Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The programmes offered by the institution are uploaded in the institutional website. The syllabus of each programme prepared by the Affiliating University is communicated to the students by the teachers. The teachers also introduce the students to the specific areas on which they are going to gain knowledge. The teachers of every department instruct the students, what they are supposed to gain at the end of the programme. The program outcomes of all the subjects are clearly made known to students. In this regard the student's doubts and confusions are clarified by the teachers. Throughout the programme duration through various tests and examinations their performance is assessed and suggestions for improvement are given.

The Staff and Students are made aware of the learning outcomes of the college in the following manner.

The university publishes the syllabus in the website which also clearly states the expected learning outcomes.

- The learning objectives are conveyed to the students during classroom interactions.
- Departmental meeting is held once a week to discuss and review the teaching plans

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution uses test and examination method to measure the attainment of program outcome and course outcomes. Unit tests and pre-final examinations are taken according to the schedule set by the University and are strictly followed by the Institution. The answer books of these examinations and tests are shown to the students and they are made known of their shortcomings and irrelevant portions in their answers. They are advised as to how they can improve their answers to any questions. The answer books of the students are valued and marks are given. Finally the semester end examination conducted by the Affiliating University reflects the performance of the students. Performance of the students are analyzed through internal assessment; presentation, seminars, other extra and co-curricular activities.

B.com:

The program outcomes are measured by the number of students getting placed in the Organizations; it is also measured by the results of the students.

The program specific outcomes for B.Com are measured by the students getting placed from either Accounts specialization or Finance specialization.

The course outcomes are measured by activities like seminars, co-curricular and extra-curricular activities conducted in the Department.

BASLP:

The program outcomes are measured by the number of students getting placed in the Institutions, Special Schools, Hospitals, ENT based set-up, Hearing Aid/Cochlear Implant Company.

The program specific outcomes are measured by the students getting placed either by reputed Hearing Aid /Cochlear Implant Companies or by Medical Professionals like Vestibular/Voice Rehabilitation Firms.

The course outcomes are measured by activities like seminars, co-curricular and extra-curricular activities conducted in the Department yearly based.

2.6.3 Average pass percentage of Students

Response: 78.79

2.6.3.1 Total number of final year students who passed the university examination

Response: 52

2.6.3.2 Total number of final year students who appeared for the examination

Response: 66

File Description	Document
Institutional data in prescribed format	View Document

Average pass percentage of students (B.com)				
Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination
2012-13	BCMCMC	Bcom	12	8
2013-14	BCMCMC	Bcom	20	13
2014-15	BCMCMC	Bcom	21	17
2015-16	BCMCMC	Bcom	19	15
2016-17	BCMCMC	Bcom	28	20
2017-18	BCMCMC	Bcom	73	66

B.com Result Analysis

Number of students appeared in the final year examination

Number of students passed in final year examination
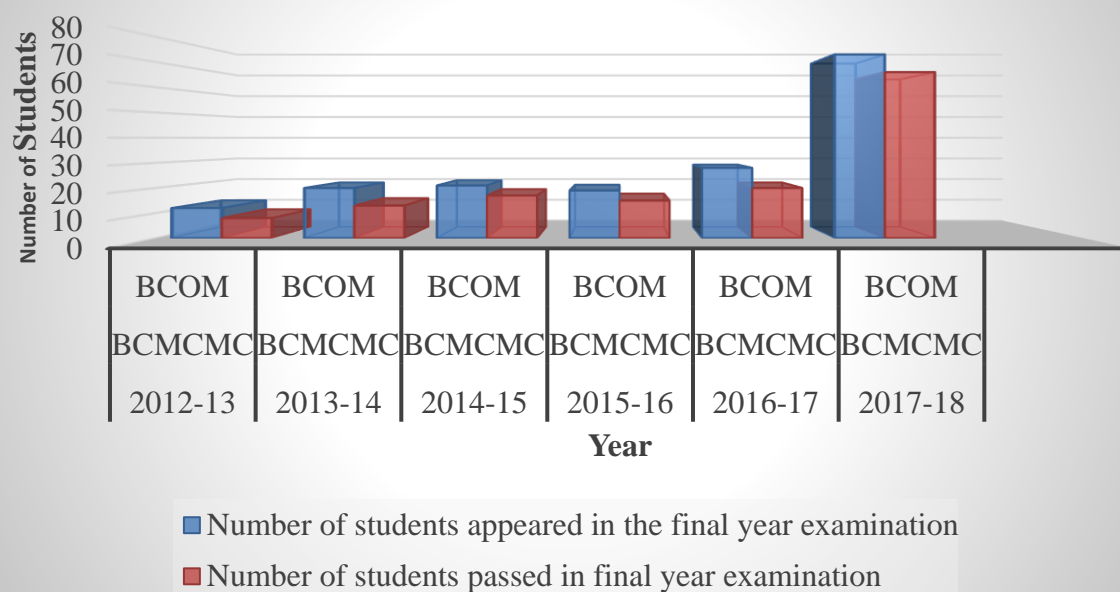
Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: Student Survey is Conducted	
File Description	**Document**
Database of all currently enrolled students	[View Document]

Criterion 3 - Research, Innovations and Extension

Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 1

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	0.50	00

File Description	Document
List of project and grant details	View Document
Any additional information	View Document

3.1.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (3)

Name of the Project/ Endowments, Chairs	Name of the Principal Investigator	Department of Principal Investigator	Year of Award	Funds provided	Duration of the project
Socio Economic and Health Care Survey of Kenjar Gram Panchayath Special Reference to Maravoor	Mrs Shruthi Shetty	department of speech and hearing	2013	50,000	1 year

3.1.2 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.02

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

File Description	Document
List of research projects and funding details	View Document
Supporting document from Funding Agency	View Document

3.1.3 Average number of research projects per teacher funded by government and non-government agencies during the last five years (4)

Name of Principal Investigator	Duration of project	Name of the research project	Amount / Fund received	Name of funding agency	Year of sanction	Department of recipient
Mrs Shruthi Shetty	1 year	Socio economic profile of Maravoor village	Rs 50000	Pavoor EducationTrust	2013	Department of speech and hearing

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:
Institution has created an ecosystem for innovation and other initiatives for creation and transfer of knowledge. The faculty members are encouraged to take up research activities using the existing facilities.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	05	03	05	01

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years (5)

Year	Name of the workshop/ seminar	Date From – To	Link to the Activity report on the website	Date of establishment of IPR cell
2012 & 2016	Workshop on prevention of Occupational hearing loss in BASF	August 2012 & December 2016	www.mapsmangalore.com	
2017	Workshop on GST	10-Oct-17	www.mapsmangalore.com	

Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research
Response: Yes

File Description	Document
Any additional information	View Document
Institutional data in prescribed format	View Document

3.3.1 Code of ethics to check malpractice and plagiarism in research

o   The institution is committed to produce and promote research and scholarship of highest order, unadulterated with plagiarism and other unethical practices.

o   The college invites its teachers and students to abide by the highest standards of integrity in the academic research. Thus the institution has enacted the following code of ethics to check the malpractice and plagiarism, in research:

o   No form of plagiarism is allowed in college

o   Research must be based on empirical study

o   Before undertaking any research the researcher should ensure that the participants are clearly briefed on the aims and implications as well as the possible outcomes and benefits of the research.

o   Extensive paraphrasing or quoting without proper citation of the source is not allowed.

o   Presenting another's designs or concepts as one's own is regarded as major plagiarism

o   Researchers should aim to conduct their research to the highest possible standards of research integrity in order to produce work of the highest quality.

o   Researchers should work honestly, ensuring the accuracy of their data and results and acknowledging the contributions of others. They should neither engage in misconduct nor conceal it.

o   Researchers should ensure they comply with all relevant legal and ethical requirements relating to their research area. They should be aware of and declare any potential or actual conflicts of interest relating to their research, and take steps to resolve them wherever necessary.

o   Researchers should promote the open exchange of ideas, research methods, data and results, and their discussion, scrutiny and debate, subject to any considerations of confidentiality

o   Statistical analysis with standard statistical tools have to be employed for both primary and secondary analysis

o   Research article in international format with bibliography in recent APA format

o   Research article should be peer reviewed

o   Publications should be made in UGC recognized journals with impact factor

o   Student research papers should go through plagiarism check and proof reading before submitting to the guides

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

 Response: Yes

File Description	Document
e- copies of the letters of awards	[View Document](#)
List of Awardees and Award details	[View Document](#)

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.03

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	01	00	00	01

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

Title of paper	Name of the author/s	Department of the teacher	Name of journal	Year of publication	ISBN/ISSN number
Differential perception for work life attributes among hospitality employees	Indira K	Department of commerce	"Arecanut Price Fluctuation in Dakshina. Kannada: A step Towards sustainability	2015	ISBN: 978-93-5254-266-6
An investigation into the voice of identical twins	Mrs Geethu K Sunny	Departmebt of speech and hearing	Otolaryngology online journal	2012-2013	ISSN :2250-0359

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years (8)

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.03

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	00

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years (15)

Sl. No.	Name of the teacher	Title of the book/chapters published	Title of the proceedings of the conference	Name of the conference	National / international	Year of publication	ISBN/ISSN number of the proceeding	Affiliating Institute at the time of publication	Name of the publisher
1	Dr. Dejappa Dallo	Kadhiru	NA	NA	NA	2013		Mangalore University	Dr.Shreepathi Kalluraya
2	Dr. Dejappa Dallo	Huttari	NA	NA	NA	2014		Mangalore University	Dr.Shreepathi Kalluraya
3	Dr Indira		Contemporary research iss		National	2015		Mangalore University	

3.4 Extension Activities

3.4.1 Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years.

Response:

The institution promotes neighborhood community development by organizing activities regularly related to social awareness.

NSS units comprising of more than 100 students are actively participating in the following community development activities.

Shramadaan like cleaning of public places and School premises.

Awareness programmes on Swatch Bharat Abhiyan, Importance of Hygiene, Blood Donation, Anti- Drug Awareness, Aids Awareness Programmes and Human Rights.

Visit to hospitals, old age homes and orphanages. Tree plantations.
Street plays about social issues Speech and hearing screening camps Village adoption.

Distribution of Wheelchairs and crutches in association with ADIP scheme.

Impact on Students:

Students imbibe and inculcate leadership qualities Develop discipline and patriotic spirit.

Understand the life of under privileged individuals and develop an attitude of empathy and humanity and become responsible citizen.

Being aware of the various Government schemes for disabled/handicapped population in the Community.

Remind students about their responsibility to be compassionate and contribute towards nation building.

Understand the needs of the specially challenged persons, develop a caring and sharing attitude, importance of the team work.

The students benefit from such program, and an informal word of mouth by these students, encourages the other students to join such programs. In addition, the Management also recognizes the student's effort by honoring them with Awards and Certificates.

Participating in different activities helps in the personality development of students and provides an opportunity to become socially responsible.

The involvement of students in socially relevant activities has been instrumental in inculcating human feelings towards society.

The institute is aware of its role in campus and community connections, well being of its neighborhood as well and to build interest in students for service orientation and good Citizenship.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 9

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

File Description	Document
e-copy of the award letters	[View Document](#)
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 12

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	04	03	01	02

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	[View Document](#)

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years (15)

Name of the activity	Organising unit/ agency/ collaborating agency	Year of the activity	Number of teachers participated in such activities	Number of students participated in such activities
orphanages	District Red Cross/NSS	2017	2	60
Adopted 2 villages for underprivilaged and vulnerable section	Maps, pavoor trust	2017	6	224
cleaning of bus stop, anganawadi premises and blood donation	Nss/District Red Cross	2016	4	123
Anti drug awareness and human rights	NSS	2016	3	120
Free Distribution of MR kit	MAPS in collaboration with DDRC	Jun-16	4	20
Free Distribution of artificial limbs	MAPS in collaboration with DDRC	January,August 2015	2	20
Free Distribution of Hearing aids	MAPS in collaboration with DDRC	February,March,April, May,June,August,Sept	4	80
FreeDistribution wheelchairs	MAPS in collaboration with DDRC	Sep-15	2	30
Speech and hearing screening camps	BASLP	August, December 2014	3	15
Adopted 2 villages for underprivilaged and vulnerable section	Maps, pavoor trust	2013	6	70
Speech and hearing screening camps	BASLP	2013	3	10

3.4.4 Average percentage of students participating in extension activities with Government Organizations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 49.95

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
224	208	80	115	70

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 51

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	12	12	07	06

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)

Sl. No.	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Year of commencement	Duration (From-To)	Nature of linkage
1	Internship(BASLP)	KMC, Attavar	2009	Continuing	Internship
2	Internship(BASLP)	NIMHANS	2015	Continuing	Internship
3	Internship(BASLP)	St Johns	2015	Continuing	Internship
4	Internship(BASLP)	KMC, Manipal	2009	Continuing	Internship
5	Internship(BASLP)	Com DEALL	2015	Continuing	Internship
6	Internship(BASLP)	ISH,Bangalore	2009	Continuing	Internship
7	Internship(BASLP)	AIMS	2015	Continuing	Internship
8	Internship(BASLP)	Amplifon india pvt ltd	2014	Continuing	Internship
9	Internship(BASLP)	Modern ENT	2017	Continuing	Internship
10	Internship(BASLP)	Sannidya samarth centre for mentally chanllengeD(cbs)	2011	Continuing	MOUs
11	Internship/Training(B.Com)	SNSB Associates	2017	Continuing	Internship
12	Internship/Training(B.Com)	CA Sujaya D Alva	2012	Continuing	Internship
13	Internship/Training(B.Com)	CA Sarala Rao	2015	Continuing	Internship
14	Internship (BASLP)	BASF	2018	Continuing	MOUs

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, reseach, etc during the last five years (10)

3.5.2 Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 44

3.5.2.1 Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	10	08	08	08

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The Institution has 16 class rooms available on Campus. Each class room is provided with sufficient number of desks designed for the convenience and comfort of Students. Other facilities such as podium, marker boards, black boards and stationary such as marker pens, chalks are available in the class rooms to make the teaching and learning process more effective. All the classrooms are authentically designed with proper ventilation. Floors of all classrooms and corridors are furnished with cement finishing.

One room is exclusively allotted for exam related work. This facility is used for activities related to Internal Evaluation and Semester Examinations.

Department wise staff room with needed infrastructure are provided with internet facilities.

The College has Central library with all required sections. Library has a seating capacity for 60 numbers with sufficient reading tables. Library is equipped with Books, Magazines, and Journals both in tangible and intangible format, Computer, Internet Facility etc.

The Institution has a separate Computer Lab with Internet Facility. All Computers are installed with required Software and the same is updated on a regular basis.

There is a separate Air Conditioned Seminar Hall fitted with LCD Projector and Audio-Visual facility with a seating capacity of 100. This is utilized for Student Seminars/Presentations, Faculty meetings, Guest Lectures, Conference, Workshops etc.

The College has a Tutorial Room meant for compact tutorials.

The College has a separate training and Placement Cell with facilities such as Computer connected to Internet, Display Boards and facility for conducting interviews and a Counselling Room to counsel the students with Academic/Personal issues.

The College Office is provided with Telephone, Computer, Scanner, Photocopy Machine and

Printers, which cater to the needs of the Students and the Faculty.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

The College has a ground for Sports and Games practice at Maravoor Campus which is the extended Campus of the Institution. The ground is established in 2006 and has a area of 7,000 square meter. Students practice Football, Volleyball, Cricket and other sports in this ground. The Annual Sports Meet is conducted at Mangala Stadium situated in the City. The College provides Indoor games facilities such as Table Tennis, Chess and Carom. The College conducts Outdoor games such as Shuttle Badminton, Volleyball, Throw ball, Football, Basketball and Cricket. The ground has user rate of 80%.

The College gives importance to the cultural activities of the students. Various cultural programmes are arranged during occasions like Student Council Inauguration, Onam, Diwali, Inter College Cultural Competitions etc. Students take part in the College Day and perform cultural activities.

The college has a customized Yoga Programme for students in the name "Yoga & Mind". On an average 70 to 80 students take part.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc
Response: 62.5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.   (10)

Number of classrooms with LCD facilities	Number of classrooms with wifi/LAN facilities	Number of seminar halls with ICT facilities
10	10	1

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 93.88

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
70	70	40	30	30

File Description	Document
Details of budget allocation, excluding salary during the last five years	

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years (10)

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development	Year of allocation
30,00,000.00	33,81,174.80	2012-2013
30,00,000.00	26,90,553.60	2013-2014
40,00,000.00	38,42,750.00	2014-2015
70,00,000.00	71,18,882.00	2015-2016
70,00,000.00	71,19,846.00	2016-2017

Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The institution has installed software by name Educonic Library Management Software. The partial automation of the library includes the options like issue and return of books, accession details, student membership details etc. The version of the software is 1.0. This apart INFLIBNET Consortia like E- ShodhSindhu, Shodganga and Database also have been subscribed. Collection of rare books is maintained.

The library holds books, journals and other learning materials which enable students to acquire information, knowledge and skills required for their study. The Details of the Software is as follows

Name of the Software: Educonic
Nature of Automation: Partial
Version : 1.0

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Name of the book	Name of the Publisher	Name of the Author	Number of copies
BHAGAVAD GITA, 12 Canto	The Bhaktivedanta Book Trust,	Bhaktivedanta Swami Prabhupada A.C	20
Tulu Nighantu Sanputa 06	Rashtra Kavi Govinda Pai Sanshodhana Kenrda ,Udupi	Govinda Pai	1
Rannana Gadhayudda	Srimati Lalila Parvathy Madana Prakashana	Lalila Parvathy	1
Bharatha Sindu Rashmi	Vinayaka Vajmya Trust, IBH Prakashana , Bangalore	Vinayaka Krishna Gokaak	1
Shabhdamani Darpana	Vijaya Pushtaka Bhandara Gadaga	Keshiraja	1

Kelly Kruthi Sanchaya	N S Kelly Shatamanoshtava Samithi	N S Kelly	1
Dakshina Sirinadu	Anantha Prakashana Mysore	Anantharama K	1
HalegannadaVishesha Shabhda Kosha	Abhirushi Prakashana Mysore	Basavaraju L	1
Shree Manma mahabharatha Sanputa 32	Bharatha Darshana Mudrana		1
Kannada Bhashe mathu Adyayana	Prasaranga Mysore	Kushalappa Gowda K	1
Prachina Kannada Vyakaranagalu	Kannada Adyayana Sanshthe Mysore Vishwavidyanilaya	Sitaramayya M V	1
Maddvalmiki Ramayana Sampduta 10	Bharathadarshana Prakashana		1
Shri Krishna Parijatha	Kannada Adyayana Sanshthe Mysore Vishwavidyanilaya	Kulakarni R G	1
Bhima vilasa	Kannada Adyayana Sanshthe Mysore Vishwavidyanilaya	Paramashivayya G M	1
Shree Madbhagavatha Samputa 09	Bharatha darshana Prakashana		1
Kannada Janapada Adyayana	Chetana Book House	De Javare Gowda	1
Sobagina Sone Devaraja Virachita	Kannada Adyayana Sanshthe Mysore Vishwavidyanilaya		1
Gadinada Kidi	Lalitha Kala Sadana Kasaragod		1
Vaddaradane	Karnataka Sarakara	Shivakotyacharya	1
Ramacharitha	Mysore Vishwavidyanilaya		1

Mallinaatha Purana	Kannada Adyayana Pitha Karnataka Vishwavidyanilaya Dharvada		1
Samagra Kannada Jaina Sathithya	Prasaranga Kannada Vishwavidyanilaya Hampi		1
Bharathesha Vaibhava	Mysore Vishwavidyanilaya	RathnakaraVarni	1
Kumaravyasa Bharatha	Kamadenu Prakashana Bangalore		1
Jaimini Bharatha	Kamadenu Prakashana Bangalore		1
Nagachandra	Kannada Sahithya Parishathu		1

4.2.3 Does the institution have the following:

    1.e-journals
    2.e-ShodhSindhu
    3.Shodhganga Membership

    4.e-books
    5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Any additional information	View Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.3

Details of memberships	Details of subscriptions	Name of service subscribed to	No of e-resources with full text access	Validity period	Usage report from the service provider	Whether remote access provided? (Yes No)
Customer No : 14036162	Annual	American Speech Language Hearing	3	Dec-18		Yes
Receipt No: 00021086	Annual	INFLIBNET, Shodhsindhu – National Library and Information Services infrastructure for Scholarly Content (N-LIST)	6000+ e-journals &e-books	Mar-18		No

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)
Response: 2.69
4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.81485	2.39268	6.3935	1.29611	0.53453

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years

Expenditure on the purchase of books	Expenditure on the purchase of journals	Year of expenditure	Budget allocated	Expenditure on subscription to e-journals and other e-resources
30,544.50	13,091.00	2012-2013	50,000.00	9, 818.25
74,063.50	31,741.50	2013-2014	1,00,000.00	23, 806.12
36,534.40	15,657.60	2014-2015	50,000.00	11,743.20
1,36,724.70	58,596.30	2015-2016	2,00,000.00	43.947.22
1,60,848.80	68,935.20	2016-2017	2,50,000.00	51,701.40

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.5 Availability of remote access to e-resources of the library (1)		
E-resource	**Contact person details**	**Whether remote access provided? (Yes / No)**
E-Journal	American Speech Language Hearing Association	**Yes**

4.2.6 Percentage per day usage of library by teachers and students

Response: 43.05

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 195

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students (4)				
Provide/ upload last page of accession register details	**Method of computing per day usage of library**	**Number of users using library through e-access per day**	**No of teachers accessing library per day**	**No. of students accessing library per day**
	Number of teachers and students using library per day/Total Number of teachers and students*100	**30**	**15**	**100**
	using library per day/ Total no. of			
	teachers and students* 100			

IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The Institution adopts policies and strategies for the adequate technology deployment and maintenance. The Staff and Students have access to technology and information retrieval on current and relevant issues. Wi-Fi facility is available in the Campus. Both staff and students make use of this facility. Regular updation of the Wi-Fi is done. The latest updation was done on 01.01.2016 with a plan of 965 Combo Unlimited. This apart, all the existing computers are installed with latest software. Internet connection with a speed of 20-35 mbps is availed. LAN facility also has been provided.

4.3.2 Student - Computer ratio

Response: 20.43

File Description	Document
Student - Computer ratio	[View Document](#)

4.3.2 Student - Computer ratio (10)	
Number of computers for students in working condition	**Total Number of students**
21	429

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 20-35 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Leased line) **Options:** A. ≥50 MBPS B. 35 MBPS - 50 MBPS C. 20 MBPS - 35 MBPS D. 5 MBPS - 20 MBPS E. <5 MBPS (9)		
Number of computers with access to internet	**Bandwidth of leased line connection**	**LAN configuration and speed**
10	20 MBPS-35 MBPS	Pentium® 4 CPU E2180@2.00GHZ and with the hard disk of 500GB and 1.21GB RAM

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility, LCS	View Document

4.3.4 Facilities for e-content development such as Media centre, Recording facility,	
lecture Capturing system (LCS) (1)	
Name of the e-content development facilities	Provide link to videos of the media centre and recording facility
Speech Science Lab with recording facility	

Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 1.43

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
107	102	61	39	40

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.1 Average expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years (10)				
Year	Assigned budget on academic facilities (excluding salary for human resources)	Expenditure on academic facilities (excluding salary for human resources)	Assigned budget on physical facilities (excluding salary for human resources)	Expenditure on physical facilities (excluding salary for human resources)
2012-2013	36,00.000.00	39,52,112.80	34,00,000.00	37,81,709.80
2013-2014	42,00,000.00	38,67,422.25	39,00,000.00	35,78,273.00
2014-2015	65,00,000.00	60,61,490.00	60,00,000.00	55,75,802.00
2015-2016	1,00,00,000.00	1,01,77,644.00	90,00,000.00	92,18,791.00
2016-2017	1,05,00,000.00	1,06,84,327.00	95,00,000.00	97,05,144.00

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution has sufficient resources allocated for regular upkeep of the infrastructure. There are effective mechanisms for the upkeep of the infrastructure facilities and promote the optimum use of the same.

The institution has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that enough funds are allocated and then utilized properly for the maintenance of campus facilities.

Details of the development work done for the past five years –

- The campus- both college and clinic are under CCTV surveillance.
- Examination control room is provided with cupboard for storage of necessary documents.
- Office was renovated and new seating facility and working tables were provided.
- Placement Cell has been created with Interaction Rooms.
- Seminar Hall is fitted with Air Conditioner and LCD Projector with executive chairs. Additional cupboards are provided for Library.
- College transport facility is being provided. Power Generator is installed
- An additional Clinic for Speech and Hearing is established nearby the college premises on the main road for easy access.
- College ground is being developed for various sports and games activities. Library automation is done partially.
- More number of journals have been subscribed.
- Membership of INFLIBNET Consortia has been obtained.
- Additional instruments with upgraded facilities for the department of Speech and Hearing are purchased.

The IQAC prioritize the activities, estimate the cost and submit it to the Management of the Institution .The Management approves and allocates the funds. An effective monitoring system through various committees ensures the optimal utilization of budget allocated.

The following mechanisms are followed for maintenance and upkeep of the infrastructure-

  ➢ One male and two female members are employed for upkeep of cleanliness in the campus.
  ➢ Generator maintenance is outsourced.

An AMC is in practice where the service provider takes care of electrical work, computers, clinical instrument, plumbing etc.

For any repair and maintenance of civil work, the contractor referred by the Trust is engaged.

For daily water necessity ,we receive water form Mangalore Water Supply and Service Board and it is stored in the underground sump and then pumped up to overhead tanks. Apart from this an open well is used for water requirements.

Water Purifier is installed in the college to provide safe drinking water to the Students and Staff.

Two backup generators of 10 KV & 15 KV is purchased in case of disturbance in regular power supply.

Garden is maintained.

Details of the development work done 2017-18, 2018-19

- ➤ List of online rare books.
- ➤ Renewal of N-list journals.
- ➤ Purchased Color printer with photocopy to library.
- ➤ Additional books [2017-18: 92, 2018-19:107]
- ➤ Biometry installed at Kpt and Chinmaya campus.
- ➤ Journals renewed.
- ➤ Additional cupboards for library are provided.
- ➤ Transport facility is increased.
- ➤ Additional instruments (speech & hearing) with upgraded facility are purchased.
- ➤ Internet speed is increased to 70mbps.

Criterion 5 - Student Support and Progression

Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 15.36

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
39	24	13	24	38

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5. Student Support and Progression (130)	
5.1 Student Support (50)	
5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (12)	
5.1.2 Average percentage of students benefited by scholarships and freeships provided by the non-Government during the last five years (12

Year	Name of the scheme	Number of students benefited by government scheme	Number of students benefited by non-government schemes
2012-13	Pavoor Education Trust	-	31
	Back ward Scholarship	10	
	OBC Scholarship	2	
	Minority Scholarship	4	
	Post Metric Scholarship	2	
	Beedi Scholarship	7	
	Aubrey D'souza charitable trust	-	6
	Fee concession to OBC Students	13	
2013-14	OBC Scholarship	12	
	Pavoor Education Trust	-	20
	Minority Scholarship	5	
	SC/ST Scholarship	1	
	Aubrey D'souza charitable trust	-	5
	Beedi Scholarship	5	
	Post Metric Scholarship	1	
2014-15	Beedi Scholarship	3	
	Pavoor Education Trust	-	23
	Minority Scholarship	6	
	OBC Scholarship	3	
	MHRD Scholarship	1	
2015-16	Pavoor Education Trust	-	40
	Minority Scholarship	12	
	OBC fee concession	12	
2016-17	Beedi Scholarship	7	
	Pavoor Education Trust	-	68
	Minority Scholarship	14	
	OBC fee concession	18	

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 19.11

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
68	40	23	25	37

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5. Student Support and Progression (130)		
5.1 Student Support (50)		
5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (12)		
5.1.2 Average percentage of students benefited by scholarships and freeships provided by the non-Government during the last five years (12		

Year	Name of the scheme	Number of students benefited by government scheme	Number of students benefited by non-government schemes
2012-13	Pavoor Education Trust	-	31
	Back ward Scholarship	10	
	OBC Scholarship	2	
	Minority Scholarship	4	
	Post Metric Scholarship	2	
	Beedi Scholarship	7	
	Aubrey D'souza charitable trust	-	6
	Fee concession to OBC Students	13	
2013-14	OBC Scholarship	12	
	Pavoor Education Trust	-	20
	Minority Scholarship	5	
	SC/ST Scholarship	1	
	Aubrey D'souza charitable trust	-	5
	Beedi Scholarship	5	
	Post Metric Scholarship	1	
2014-15	Beedi Scholarship	3	
	Pavoor Education Trust	-	23
	Minority Scholarship	6	
	OBC Scholarship	3	
	MHRD Scholarship	1	
2015-16	Pavoor Education Trust	-	40
	Minority Scholarship	12	
	OBC fee concession	12	
2016-17	Beedi Scholarship	7	
	Pavoor Education Trust	-	68
	Minority Scholarship	14	
	OBC fee concession	18	

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.3 Number of capability enhancement & development schemes

Name of the capability enhancement scheme	Year of implementation	Number of students enrolled	Name of the agencies involved with contact details
Guidance for competitive examinations	2012-13	6	Sai sudheendra associates 9945049090
	2013-14	7	Sai sudheendra associates 9945049090
	2014-15	8	Sai sudheendra associates 9945049090
	2015-16	6	Sai sudheendra associates 9945049090
	2016-17	8	Sai sudheendra associates 9945049090
Career counselling	2012-13	10	Mrs. Gayatri 9591654237
	2013-14	8	Mrs. Gayathri 9591654237
	2014-15	15	Mrs. Gayathri 9591654237
	2015-16	18	Mrs. Gayathri 9591654237
	2016-17	20	Mrs. Gayathri 9591654237
Soft skill development	2012-13	13	Mrs. Ashwini 7892703419
	2013-14	17	Mrs. Ashwini 7892703419
	2014-15	20	Mrs. Ashwini 7892703419
	2015-16	24	Mrs. Gayatri 9591654237
	2016-17	27	Mrs. Sujatha 9741371937
Remedial coaching	2012-13	23	Mrs. Ashwini 7892703419
	2013-14	25	Mrs. Ashwini 7892703419
	2014-15	27	Mrs. Ashwini 7892703419
	2015-16	30	Mrs. Ashwini 7892703419
	2016-17	34	Mrs. Ashwini 7892703419
Bridge courses	2012-13	20	Mrs. Gayatri 9591654237
	2013-14	24	Mr. Ganesh 9845508511
	2014-15	26	Mrs. Gayatri 9591654237
	2015-16	25	Mr. Ganesh 9845508511
	2016-17	28	Mr. Ganesh 9845508511
Yoga & meditation	2012-13	30	Mr. Ganesh 9845508511
	2013-14	30	Mr. Ganesh 9845508511
	2014-15	36	Mr. Ganesh 9845508511
	2015-16	38	Mr. Ganesh 9845508511
	2016-17	40	Mr. Ganesh 9845508511
Personal counselling	2012-13	18	Mrs. Shruthi Shetty 9448636871
	2013-14	15	Mrs. Shruthi Shetty 9448636871
	2014-15	20	Mrs. Shruthi Shetty 9448636871
	2015-16	25	Mrs. Shruthi Shetty 9448636871
	2016-17	23	Mr. Roshan Anil D'souza 9880765689

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 56.1

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
260	280	96	74	36

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years (10)

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2012-13	CPT	10	10	8	8
	IPCC	8	8	5	5
2013-14	CPT	22	22	15	15
	IPCC (NI)	15	15	9	9
2014-15	CPT	30	30	18	18
	IPCC	18	18	10	10
2015-16	CPT	89	89	51	51
	IPCC	51	51	22	22
2016-17	CPT	90	90	40	40
	IPCC	40	40	14	14

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	40	40	30	30

File Description	Document
Details of the students benefitted by VET	View Document

5.1.5 Average percentage of students benefitted by Vocational Education and Training(VET) during the last five years (5)

Year	Number of students attending VET	Total number of students
2012-13	30	113
2013-14	30	140
2014-15	40	167
2015-16	40	287
2016-17	40	395

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases (1)			
Year	No. of grievances appealed	No. of grievances redressed	Average time for grievance redressal in number of days
2012-13	NIL	NA	NA
2013-14	NIL	NA	NA
2014-15	NIL	NA	NA
2015-16	NIL	NA	NA
2016-17	NIL	NA	NA

Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 56.83

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
44	19	11	22	11

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.1 Average percentage of placement of outgoing students during the last five years (20)

Year	Number of students placed	Name of the employer with contact details	Package Received Rs. P.a	Program graduated from
2012-13	9 (BASLP) 2012-13	Special school, Qatar	600,000	MAPS
		Teaching faculty of Maps	360,000	MAPS
		Teaching faculty of Maps	360,000	MAPS
		Clinical supervisor at Maps	240,000	MAPS
		Speech & Hearing Clinic, Muscat	960,000	MAPS
		Govt Hospital Udupi Ajarakadu	360,000	MAPS
		Maharastra Bhupal Government Hospital, New Delhi	300,000	MAPS
		Widex Hearing aid Center, Bangalore	360,000	MAPS
		Erode Speech & Hearing Centre 13, Patel Street, Near Maragathavalli Petrol Bunk, Erode 638001	360,000	MAPS
	1 (B.Com)	TVS, mangalore	210,000	MAPS
	1 (B.Com)	LG , mangalore	180,000	MAPS
2013-14	11 (BASLP) 2013-14	ASTER Hospital, Dubai	600,000	MAPS
		IRANIAN hospital, Dubai	900,000	MAPS
		Hambard Institute Of Medicall Sciences & Research & H.A.H Centenary Hospital, Sangham Vihar New Delhi	192,000	MAPS

		Clinical Supervisor, Maps College	240,000	MAPS
		Kanachur Medical College, Mangalore	240,000	MAPS
		Aura Hearing & Speech Care Center, Nai Mumbai	276,000	MAPS
		Sravana Hearing Aid Centre, Shimoga	216,000	MAPS
		Hearing Plus (Bengal Speech & Hearing Clinic), Siliguri, West Bengal	300,000	MAPS
		Apollo Hospital Nashik	324,000	MAPS
		Speech & Hearing Clinic, Bgusarai, Bihar	240,000	MAPS
		Ampliphone India Pvt. Ltd. Indore	240,000	Maps
	6 B.Com	Corporation Bank	192,000	MAPS
	5 B.Com	Infosys	216,000	MAPS
2014-15	9 BASLP 2014-15	Speech & Hearing Clinic, Manipura	600,000	
		Rapha speech & hearing center kottayam	300,000	MAPS
		Care Plus , Logan Road Opposite Ice Berg Thalaserry , Kannur	240,000	MAPS
		Sravana Hearing Aid Centre, Shimoga	264,000	MAPS
		Ampliphone India Pvt. Ltd. cochin	420,000	MAPS
		Nisarga College Canada	600,000	MAPS
		Care Plus , Logan Road Opposite Ice Berg Thalaserry , Kannur	240,000	MAPS
		Rapha speech & hearing center kottayam	300,000	MAPS
		Samvaad Institute Of Speech & Hearing Bangalore	300,000	MAPS
	1 B.Com	Emphasis	180,000	MAPS
	1 B.Com	Aquaguard	180,000	MAPS
2015-16	6 BASLP 2015-16	Manning Audiology, Austalia	600,000	MAPS
		Autism Spectrum of Western Australia	900,000	
		Rapha Speech & Hearing, Kottayam	204,000	MAPS
		Hearfon systems pvt. Ltd, Bangalore	300,000	MAPS
		Ephphatha Speech &Hearing Centre, Ernakulam	228,000	MAPS
		Clinical Supervisor, Maps College	204,000	MAPS
	8 B.Com	KIOCL	144,000	MAPS
	5 B.Com	Bangalore	180,000	MAPS
2016-17	14 BASLP 2016-17	Life Speech & Hearing Center Thrissur	180,000	MAPS

	Inspiring hear & therapy center, pune	300,000	MAPS
	P Ali Kuttis KAMH Hospital Mallapuram	180,000	MAPS
	Mafas Ear Care, Manjeri, Malappuram	240,000	MAPS
	Viviktha Clinic for Speech & Hearing, Bangalore	180,000	MAPS
	BLOCK RESOURSE CENTER, KANNUR	300,000	MAPS
	Shreya Hearing Centre Bangalore	300,000	MAPS
	Sravana Speech & Hearing Centre Kannur	180,000	MAPS
	Inspiring hear & therapy center, pune	300,000	MAPS
	Silent Night Hearing Centre, Ernakulam	180,000	MAPS
	Sppech & Hearing Clinic, Qatar	600,000	MAPS
	Satkrithi Speech & Hearing Center, Kannur	216,000	MAPS
	Freewill Advanced center for mental Helth and Rehabilitaion, Malapuram	180,000	MAPS
	Care Audiology & Speech Theraphy Kannur	240,000	MAPS
12 B.Com	Emphasis	180,000	MAPS
18 B.Com	Harsha enterprises	180,000	Maps

Annual Report of Placement Cell (2012-2013)

College has taken the initiative to prepare the students for appropriate placements. For better placements in various sectors, the college has taken the initiative to prepare the students for the interviews by conducting programs placement in various sectors, College has taken the initiative to prepare the students for appropriate placements. For better programs the college has taken the initiative to prepare the students for interviews by conducting engaged are on, preparations of curriculum vitae, group discussions facing general knowledge, etc. Campus recruitment drive is organized by the placement cell. From the year 2012 to 2013 many placements have been held and the following students from department of speech & hearing and commerce were placed in various Companies, Industries Clinics, Hospitals, Rehabilitation Centre and Factories. Various Setups And Companies Like Special School, Qatar, Clinical Supervisor and Teaching Faculty at MAPS, Speech &Hearing Clinic, Muscat; Government Hospital Udupi Ajjarakadu, Maharashtra Bhopal Govt. Hospital, Newdelhi, Widex Hearing Aid Centre, Bangalore ;Erode Speech &Hearing Centre: TVS, Mangalore, LG, and many of the students become Self Entrepreneurs in Mines, Agriculturist Industrialist, Film Producers, Dealers, Supplies and Retailers of Various Commodities Etc.

Annual Report of Placement Cell (2013-2014)

College has taken the initiative to prepare the students for appropriate placements. For better placements in various sectors, the college has taken the initiative to prepare the students for the interviews by conducting programs placements. For better programs the college has taken the initiative to prepare the students for interviews by conducting engaged are on, preparations of curriculum vitae, group discussions facing interviews general knowledge, etc. Campus recruitment drive is organized by the placement cell. From the year 2013 to 2014 many placements have been held and the following students from department of speech & hearing and commerce were paced in various companies, Industries, Clinics, Hospitals, Rehabilitations Centers and Factories, various hospitals Dubai; IRBIAN hospital, Dubai, Hamvard Institute of Medical Sciences & Research New Delhi; Clinical Supervisor, Maps College; Kanachur Medical Hospital College Mangalore, Aura Hearing &Speech Care Centre Mumbai ; Sravana Hearing Aid Centre Shimoga, Hearing Plus(Bengal Speech &Hearing Clinic) West Bengal Nashik, Speech & Hearing Clinic Bihar, Amplification India Pvt Ltd, Indore; Corporation Bank Infosys.

Annual Report of Placement Cell (2014-2015)

College has taken the initiative to prepare the students for appropriate placements. For better placements in various sectors, the college has taken the initiative to prepare the students for the interviews by conducting programs on personality development and carrier guidance programs. The session's placement in various sectors, College has taken the initiative to prepare the students for appropriate placements. For better programs the college has taken the initiative to prepare the students for interviews by conducting engaged are on, preparations of curriculum vitae, group discussions facing interviews general knowledge, etc. Campus recruitment drive is organized by the placement cell. From the year 2014 to 2015 many placements have been held and the following students from department of speech & hearing and commerce were placed in various companies, industries clinics, hospitals, rehabilitation centre and factories. Various hospital and clinic setups and companies like Speech & Hearing Clinic Manipir; Rapha Speech &Hearing Centre, Kottayam; Care Plus, Kannur; Sravana Hearing Aid Centre, Shimoga; Amplifone India Pvt Ltd, Cochin; Nisarga College Canada; Samvaad Institute of Speech & Hearing .

Annual Report of Placement Cell (2015-2016)

College has taken the initiative to prepare the students for appropriate placements. For better placements in various sectors, the college has taken the initiative to prepare the students for the interviews by conducting programs on personality development and carrier guidance programs. Some of the sessions engaged are on, preparations of curriculum vitae, group discussions facing interviews general knowledge etc; Campus recruitment drive is organized by the placement cell. From the year 2015 to 2016, various hospital and clinic setups and companies in which the following students from department of speech & hearing and commerce were placed after the placement cell have held many placements, the various hospitals and clinics and companies like Manning Audiology, Australia; Autism Spectrum Of Western Australia; Rapha Speech & Hearing Kottayam: Hearfone Systems Pvt. Ltd, Bangalore; Ephphatha Speech& Hearing Centre Ernakulum: Clinical Supervisor at Maps College: KIOCL Bangalore.

Annual Report of Placement Cell (2016- 2017)

College has taken the initiative to prepare the students for appropriate placements. For better placements in various sectors, the college has taken the initiative to prepare the students for the interviews by conducting programs on personality development and carrier guidance programs. Some of the sessions engaged are on, preparations of curriculum vitae, group discussions facing interviews general knowledge etc; Campus recruitment drive is organized

by the placement cell. From the year 2014 to 2015 many placements have been held and the following student's from Department of Speech & Hearing and commerce were placed in various companies, industries clinics, hospitals, rehabilitation centre and factories. Various hospital and clinic setups and companies like Life Speech& Hearing Centre, Trissur; Inspiring Hear & Therapy Centre; Palli Kuttis KAMH Hospital, Malapparam; Viniktha Clinic for Speech & Hearing , Bangalore; Block Resource Centre Kannur; Shreya Hearing Centre, Bangalore: Sravana Speech & Hearing , Kannur; Inspiring Hear & Therapy Centre, Pune: Silent Night Hearing Centre Ernakulam; Speech & Hearing Clinic Qatar, Sakrithi Speech & Hearing Centre Kannur; Free mind Advanced Centre For Mental Health And Rehabilitation, Malappuuram, Care Audiology & Speech Therapy, Kannur: Emphasis, Harsha Enterprises.

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 84.06

5.2.2.1 Number of outgoing students progressing to higher education

Response: 58

File Description	Document
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 31.12

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	32	21	24	19

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	9	9	6	8

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.2.3 Average percentage of students qualifying in state/ national/ international level examinations during the last five years (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations)   (5)

Year	Number of students selected/ qualifying NET	SLET	GATE	GMAT	CAT	GRE	TOFEL	Civil Services	State governm ent
2012-13	1	2	NA	NA	2	0	1	1	2
2013-14	1	1	NA	NA	2	0	0	1	1
2014-15	1	1	NA	NA	5	1	0	0	1
2015-16	0	0	NA	NA	5	1	1	0	2
2016-17	0	0	NA	NA	2	2	1	1	1

Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / International level (award for a team event should be counted as one) during the last five years.

Response: 52

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	16	26	02	01

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years (15)

Year	Name of the award/ medal	National/ International	Sports/ Cultural	AADHAR / Student ID number	Name of the student
2012-13	2nd place in turn coat competition	State level	Cultural	125090211	Moiz Mohammed
2013-14	2nd place in HRM	State level	Cultural	125090221	**Vaishnavi Rai**
	First place in quiz competition	State level	Cultural	125090211	Moiz Mohammed
2014-15	Champion ship award	State level	Cultural		**Maps College**
	Best manager award	State level	Cultural	125090211	Moiz Mohammed
	1st place in marketing event	State level	Cultural	125090221	**Vaishnavi Rai**
	2nd place in triumvirate competition	State level	Cultural	125090221	**Vaishnavi Rai**
	2nd place in the reformist (HR) event	National level	Cultural	125090221	**Vaishnavi Rai**
	3rd place in filmy song	State level	Cultural	125090211	Moiz Mohammed
	2nd place in anthashari event in hindhi fest	State level	Cultural	125090237	Mr. Shobith Kotian
	1st place in shaayari event	State level	Cultural	125090211	Moiz Mohammed
	2nd place in turn coat	National level	Cultural	111970121	Mr. Davis Tom
	1st place in marketing event	State level	Cultural	125380113	Mohammed Shahbaaz Ali
	1st place in sahyog(HR) award	State level	Cultural	125090221	**Vaishnavi Rai**
	2nd place in marketing	State level	Cultural	125380113	Mohammed Shahbaaz Ali
	1st place in marketing event	State level	Cultural	125090237	Shobith Kotian
	1st place in quiz competition	State level	Cultural	154190271	Siddarth
	1st place in commerce & industry	National level	Cultural	125090211	Moiz Mohammed
	1st place in marketing	State level	Cultural	125380113	Mohammed ShahbaazAli
	1st place in marketing	State level	Cultural	125380113	
	1st place in marketing	State level	Cultural	125090237	Shobhith Kotian
	Champion ship award	State level	Cultural	125380113	Mohammed Shahbaaz Ali

			Cultural	125380113	
1st place in radio zoki	State level		Cultural	125380113	
1st place in prahasana prastuthi	State level		Cultural	nil	Maps college
1st place in poster prasthuthi	State level		Cultural	125090211	Moiz Mohammed
1st place in prahasana prastuti	State level		Cultural	125090237	**Shobith Kotian**
1st place in prahasana prastuti	State level		Cultural	125380113	Mohammed Shahbaaz Ali
3rd place in tulu sahithya rasa grahana	State level		Cultural	125090237 ,125090230, 125090234, 125090207	**Shobhith Kotian , Mohafees, Sujan, Jeevan**
1st place in human resource	State level		Cultural	125090221	**Vaishnavi Rai**
1st place in event marketing	National level		Cultural	125380113	Mohammed Shahbaaz Ali
1st place in best manager	State level		Cultural	125090211	Moiz Mohammed
2nd place in dumb carades	State level		Cultural	125090217	**Sitara Shenoy**
2nd place in dumb carades	State level		Cultural	125090227	**Harshitha**
1st place in paper presentation	State level		Cultural	154190202	**Abhay D Shetty**
2nd place in paper presentation	State level		Cultural	125090215	**Sourabh S K**
2nd place in ashwamedha	State level		Cultural	125090233	Sharanesh Rai
1st place in marketing	National level		Cultural	136440217, 125380113	Satwik Rai, Shahbaaz Ali
1st place in public relations	State level		Cultural	154190269	Ms. Shubha jain
1st place in best manager	State level		Cultural	125090211	Moiz Mohammed
1st place in x-zeutive event	State level		Cultural	125380113	Mohammed Shahbaaz Ali
1st place in marketing	State level		Cultural	125380113	Mohammed Shahbaaz Ali
1st place in marketing	State level		Cultural	125380113	Mohammed shahbaaz ali
1st place in best manager award	State level		Cultural	125090211	Moiz Mohammed

(2015-16 row label appears at left of the National level block)

	2nd place in business quiz	National level	Cultural	125090214, 136440209	Navneeth, Shanthala
	2nd place in ashwamedha	State level	Cultural	125380113	Mohammed shahbaaz ali
2016-17	1st place in manage a show event	National level	Cultural	136440208	Eshan Ahluwalia
	Special appreciation award for best manager	National level	Cultural	136440208	Eshan ahluwalia
	1st place in marketing event	State level	Cultural	136440201	Ashray
	2nd place in marketing	National level	Cultural	136440201	. Ashray
	1st place in hindhi essay writing	State level	Cultural	136440224	Sowmya B
	1st place in create & critique	National level	Cultural	154190215	Dayani dk
	Best manager award	National level	Cultural	154190202	Abhay D Shetty

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Preservance and sustainability play an exceptional role in enhancing the quality and commitment of any organization.

The Institution makes its mark by enriching the personality of its students in overall development. The college is not only making strenuous efforts in the academic growth of students but also putting its relentless efforts in the field of extracurricular activities.

The college has built up many associations for the benefit of student's act of which student association is one among them.

Student council is the voice of student's body or representative body of the entire student fraternity.

The purpose of student association is to give students an opportunity to develop leadership and also carry out college activities. It helps students to share their ideas, interest and concern with wide community. The student council consists of the President, two Vice Presidents, Secretary of various associations and elected Class Representatives. Student Welfare Officer is the faculty guide.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 20.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	21	20	20	20

File Description	Document
Number of sports and cultural activities / competitions organized per year	[View Document](#)

5.3.3 Average number of sports and cultural activities / competitions organized at the institution level per year

Year	Name of the activity	No of participation
	Sports Meet	
	Indoor Games	
	.Table Tennis	6 team
	.Carrons	8 team
	.Chess	4
	Out doors Games	
	100 metre race	12
	200 metre race	12
	400 metre race	7
	800 metre race	8
	Discuss Throw	10
2012-13	Shot Put	8
	Long Jump	10
	High Jump	6
	Relay	7 team
	Tug of war	7 team
	Throw Ball	5 team
	Cultural Day	
	Singing Solo	7
	Singing Group	6 group
	Dance Solo	8
	Dance Group	6 group
	Fancy Dress Solo	6
	Rangoli	7

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Year	Name of the activity	No of participation
2013-14	**Sports Meet**	
	Indoor Games	
	.Table Tennis	6 team
	.Carrons	6 team
	.Chess	8
	Out doors Games	
	100 metre race	12
	200 metre race	14
	400 metre race	7
	800 metre race	8
	Discuss Throw	9
	Shot Put	7
	Long Jump	8
	High Jump	5
	Relay	6 team
	Throw Ball	7 team
	Cultural Day	
	Singing Solo	8
	Singing Group	6 group
	Dance Solo	7
	Dance Group	6 group
	Fancy Dress Solo	8
	Variety Competition	6 group
	Rangoli	7

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Year	Name of the activity	No of participation
2014-15	**Sports Meet**	
	Indoor Games	
	.Table Tennis	6 team
	.Carrons	8 team
	.Chess	6
	Out doors Games	
	100 metre race	8
	200 metre race	8
	400 metre race	10
	800 metre race	7
	Discuss Throw	7
	Shot Put	7
	Long Jump	7

High Jump	6
Relay	8 team
Throw Ball	5 team
Cultural Day	
Singing Solo	8
Singing Group	9 group
Dance Solo	9
Dance Group	6 group
Fancy Dress Solo	7
Variety Competition	6 group
Rangoli	8

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Year	Name of the activity	No of participation
2015-16	**Sports Meet**	
	Indoor Games	
	.Table Tennis	6 team
	.Carrons	8 team
	.Chess	6
	Out doors Games	
	100 metre race	8
	200 metre race	8
	400 metre race	10
	800 metre race	7
	Discuss Throw	11
	Shot Put	13
	Long Jump	16
	High Jump	14
	Relay	8 team
	tug of war	8team
	Throw Ball	5 team
	Cultural Day	
	Singing Solo	11
	Singing Group	9 group
	Dance Solo	9
	Dance Group	6 group
	Fancy Dress Solo	7 team
	Variety Competition	8group
	Rangoli	8

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Year	Name of the activity	No of participation
2016-17	**Sports Meet**	
	Indoor Games	
	.Table Tennis	8 team
	.Carrons	8 team
	.Chess	6
	Out doors Games	
	100 metre race	12
	200 metre race	15
	400 metre race	17
	800 metre race	18
	Discuss Throw	15
	Shot Put	17
	Long Jump	16
	High Jump	20
	Relay	8 team
	tug of war	8team
	Throw Ball	7 team
	Cultural Day	
	Singing Solo	11
	Singing Group	9 group
	Dance Solo	12
	Dance Group	8 group
	Fancy Dress Solo	7 team
	Variety Competition	8group
	Rangoli	14

Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The College has an Alumni Association. The Alumni act as brand ambassadors of our College and associate themselves with the college by visiting college during functions, interacting with the staff personally and telephonically .The Alumni are invited to participate in Seminar / Fests and also address the students and share their knowledge and experience.

The college has formed an active Alumni Association in the year 2013-14. Members cooperate financially to the institution to organize events.

Since Alumni Association is in the Infant Stage, efforts are being made to convince the alumni to contribute for the development of the college. However the non financial contributions of the alumni are considerably good. The alumni who are placed at corporate sectors visit the college often, address the existing students and share their experiences.

Those alumni who have completed CA/CS visit the college often and motivate the students who aspire the course.This apart, the practicing CA allow the students to undergo internship which helps them to acquire better practical knowledge.

The alumni from BASLP also visit the college and update the students about the latest technologies in the field.

Whenever there are job openings in different firms, the alumni who are placed already, inform, refer, guide and support our students for recruitment. In good number of cases the alumni are succeeded in getting our students recruited.

5.4.2 Alumni contribution during the last five years
<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: <1 Lakh	
File Description	**Document**
Alumni association audited statements	[View Document](#)

5.4.2 Alumni contribution during the last five years

Options:

A. ≥ 5 Lakhs

B. 4Lakhs - 5 Lakhs

C. 3 Lakhs - 4 Lakhs

D. 1 Lakhs - 3 Lakhs

E. <1 Lakhs

(4)

Name of the alumnus/ alumni association	AADHAR / PAN	Year of graduation	Year of contribution	Quantum of contribution
prakathi shetty	BWXPS8285B	2006	2015	10000
Diana Fernandes	ADKPF3774D	2006	2015	10000
Prakruthi c shetty	EETPS3160G	2007	2014	5000
Prashanth	649434915831	2008	2014	5000
Kishan K S	FASPK6526C	2009	2016	5000
Shruthi Manai	GLCPS5325F	2009	2016	5000
Ranjith Poojary	306878536864	2010	2015	5000
Shaad ahmed	AXFPA3931L	2010	2015	5000
Swaroop	765993894116	2010	2015	3000
Ganesh Surya vamshi	323142425844	2011	2015	10000
Kevin George Swaroop	798368355999	2011	2016	10000
Swathi Shetty	FRMPS3936P	2012	2016	3000

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 12

5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	02	06	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	[View Document](#)

Year	Number of alumni association meetings	Dates of meetings	No of members attended	Total no of alumni enrolled
2012-13	Nil	Nil	Nil	Nil
2013-14	6	08.05.2013, 15/5, 23/5, 29/5, 1/9, 13/9, 23/9	6,6,6,6,5,1,3	2
2014-15	2	20/2/2014, 23/8	10,12	14
2015-16	2	07-03-2015, 12/12	9,12	24
2016-17	2	13/02/16, 9/7	16	42

5.4.3 Number of Alumni Association /Chapters meetings held during the last five years (2)

Criterion 6 - Governance, Leadership and Management

Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision: To be a respected institute for imparting and believing in quality education with a commitment to develop students with ethics and values by promoting talents to showcase their true potential.

Mission: Imparting domain specific knowledge, positive attitude, and continuous learning habits to bring out true talents from the students.

The College admits students from diverse backgrounds, be it from the economically poor or rural areas or those who lack the basic communication skills. It is the policy of the Management to provide an opportunity for Quality in Education. During the time of admission, the admission cell counsels the students along with their parents and infuses confidence and boosts the morale of the students. Special efforts are also made by the Management, to provide financial assistance to the needy students. The College conducts Bridge Courses. In order to inculcate professional ethics and values among students, they are motivated to involve in extension activities and other related programmes. A synthesis of academic excellence along with character formation has been the core of all planning & execution of various affairs in the college. The leadership actively engages in the formulation of the institutional policies. The Principal co-ordinates with the faculty & students who are delegated as members of various committees. The leadership routinely reviews the functioning of the Departments/ Committees to discuss the action plans and their outcome for the stake holders. There are periodical reviews and meetings held among the Management, Principal and Staff at various levels to discuss and evaluate the effectiveness and efficiency of policies & plans. The outcomes of such deliberations are translated into action plans. Students who seek admission from adopted villages are given special fee concessions.

The institution practices decentralization and participative management

Response:

The Principle of decentralization and participation of all in the administrative and decision making areas is practiced positively in the Institution.

The following case of Commerce Association (As an example) very clearly shows that the principle of decentralization and participative management is practiced in the day to day administration and decision making process.

1. Commerce Association comprises of the teachers and students .Also the Principal is the overall head of all the Association and Committees.

2. The Association comes up with the proposal to organize a fest and submits the proposal to the

Management/ Governing Council through the Principal.

3. Management approves the proposal.

4. The details as well as the pre requisite to organize the fest is taken by the association which includes various duties and responsibilities allocated to all the staff members and the student by the Commerce Association.

5. Every decision of the Commerce Association is first communicated to the Principal and he/she then interacts with the association and passes it forward to the Management for approval.

This scenario clearly shows the involvement of the Management, Principal, Staff and Students in conducting a Commerce Fest and their equal participation in taking decisions. This is a clear illustration of the Principle of Decentralization.

Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

File Description	Document
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

Strategic Plan (2018-2023)

The college has conducted extensive strategic planning process to articulate a new vision for the college and define its priorities and strategic goals during 2018-2023.

The Strategic Plan is focused on the key priorities and achievements of goals by 2023. We will rely upon the service and leadership of our faculty, staff, students, and alumni as well as university and external partners to implement our plan and achieve our goals.

Sl. No	plans	strategies
1	To develop research culture in the institution	▪ To provide encouragement to all the staff and students to take initiatives and develop research culture among all. ▪ Monetary benefit and support is provided for taking part in various seminars/workshops, paper presentations, publishing articles, conducting survey and so on.
2	To develop infrastructure	▪ Expanding the college infrastructure in terms of constructing extra floor space. ▪ Proper methods of waste disposal system, including bio-fuel and bio-decomposers. ▪ Proper utilisation of liquid waste. ▪ Having a herbal garden in the campus. ▪ Increasing the capacity of hostel inmates and improving the quality of hostel services. ▪ Sports facilities to be enhanced as well as the college ground to be developed.
3	To organise seminars/conferences of international standards	▪ To conduct International Seminars and Workshops in the college under the mentorship of IQAC.
4	To start with additional courses	▪ Additional certificate as well as degree courses have already been started like Aviation, Logistics, BHS and so on.

5	To set-up Entrepreneurship Cell	▪ Entrepreneurship cell will encourage start-up ventures as well as start-up plans. ▪ Conduct Seminars, Workshops, Industry-Academia Interaction and also to involve the Alumni here.
6	Enhance MOU's with premier Indian and Foreign institutes.	▪ Setup a Resource Efficiency Cell under HRD with chairman as the co-ordinator of the cell.
7	To continue and promote consultancy centres.	▪ MAPS Speech and Hearing Clinics provide consultancy services to the ailing public.
8	To have International Student Exchange Programmes	▪ To involve our faculty and students of Speech and Hearing to share their expertise with International Speech and Hearing students.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Mangalore Academy of Professional Studies took birth in the year 2006. Ever since its inception, it has grown tremendously in every sphere. It is being managed by the Pavoor Education Trust. The Governing Council constitutes the Chairman and Vice Chairman, including Principal as the member secretary and eleven other members including a staff representative. The Principal of the institution reports to Director/Chairman. The Principal heads academic and administrative units. The academic section has two departments viz – B.Com & BASLP. Each department has departmental heads to whom concerned faculties report. The Accounts Manager, office staff and support staff come under the administrative section. There is a full-fledged library with a librarian.

The procedure of recruiting the faculty is as per the service rules provided by the management. Regular increments and promotions are considered as per the service rendered. A mechanism for the redressal of grievances of the staff is followed.

File Description	Document
Any additional information	View Document

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                    │     Board of Trustees    │
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                                       │     Attenders     │
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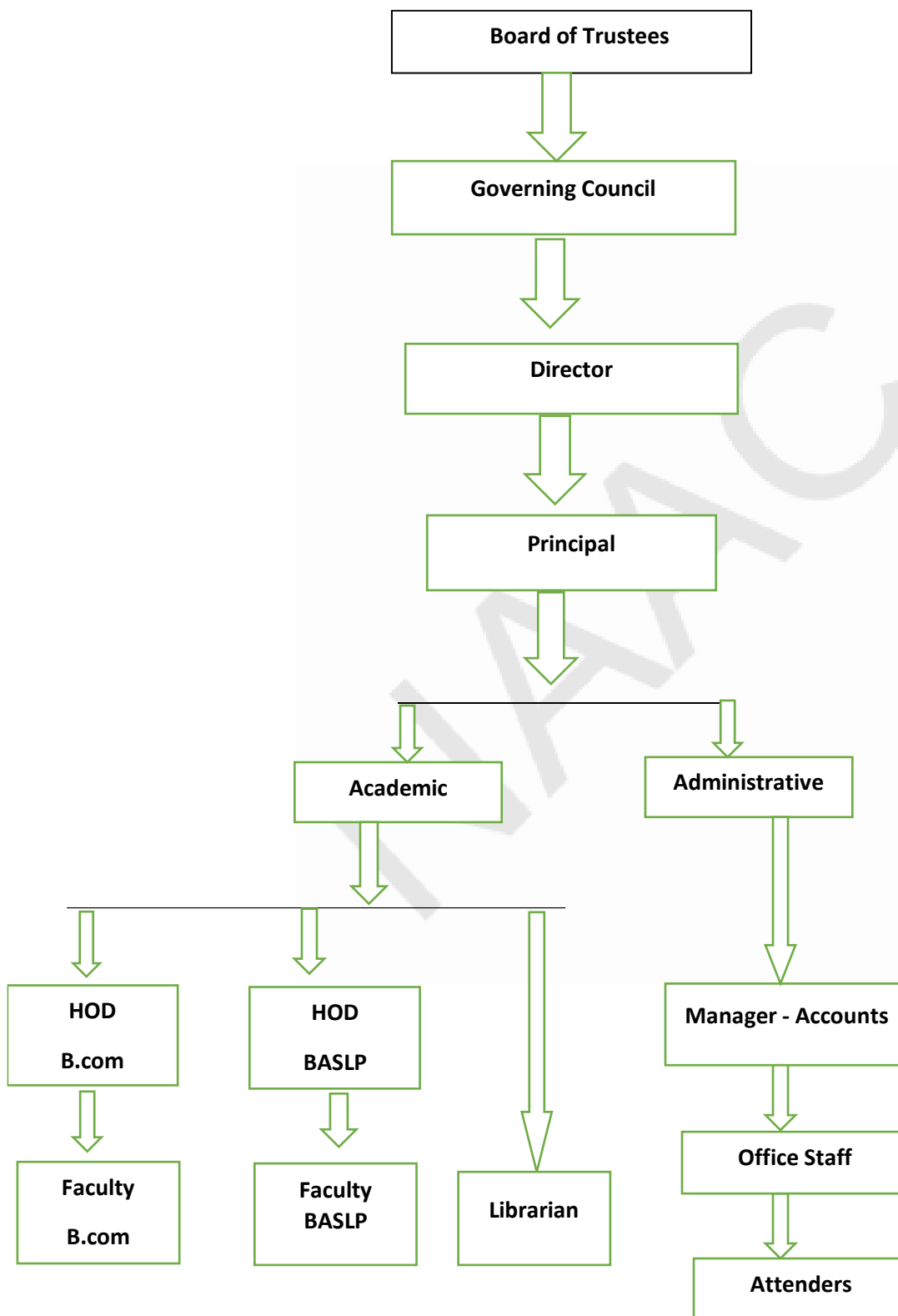
6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc.	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Literary committee is established to bring to light the hidden talents among the students. We conduct various literary and cultural competitions to help them hone their inner skills.

This also enables students to analyze their strengths and improve their weakness, train them to face the competitive world. To develop the inter personal skills of a student, they are given practiced ability or expertise in a given task. The Literary committee works to develop inter personal skills as a system of behavior that can be applied in a wide range of situation. Competition motivates a student to give his/her best expertise or talent for the prospect of winning.

As per the literary committee meeting held on 15th July, 2016, competitions such as Essay writing and Elocution was held under different categories including various languages in the month of August & September.

Minutes of the Meeting is as follows

Meeting held on 15.07.2016
Agenda: Literary Competition 2016-17.
Participation in inter collegiate competitions and Seminars

Topics Discussed:
- Essay and Elocution competitions to be held between the last week of August and 1st Week of September.
- Topics for the same have been finalized and will be intimated to the students by third week of August.
- It has been decided to motivate maximum no. of students to take part in various inter collegiate competitions and the like to abreast them with the advancements in all related fields.

Literary committee members as well as Class Mentors are to motivate the students to take part in such competition.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Head of the institution pays special heed to enhancing and developing the professional capability of the staff, by organizing in house seminars, delegating staff to attend professional development programmes, providing the infrastructural needs put forth by staff. Staffs are motivated to increase their qualification and encourage undertaking research/ consultancy projects. Financial assistance is extended in areas befitting the requirements from enhancing professional development encouragement in the form of extra increments is given to staff on acquiring additional qualification.

Eligible teachers are retained by regular financial increments and providing an environment contusive for their overall development. They are allowed to use the college vehicle for the college work. Their work and achievements are appreciated and awards and they experience and sense of belongingness to the college.

The college has adopted strategic system to empower the faculty, by interesting responsibility of the committee a functioning in an empowered ambience. Service rules are drafted keeping in mind the outcome to faculty empowerment towards quality improvement and is employee friendly. The faculties are encouraged to enroll for additional courses and PhD. programmes. The welfare schemes extended to the staff are OOD, Vacation, Provident Fund, E.S.I., Maternity benefits for eligible staffs and housing allowance 90% of the staff have availed of this facility. Faculty development programme are conducted off campus. Picnics and outing are arranged for all the staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 87.31

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	13	10	8	11

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	[View Document](#)

Year	Name of Teacher	PAN	Name of Conference/Workshop attended for which Financial Support Provided	Name of the Professional body for Which membership fee is provided	Amount of Support	Date and Duration
2012	Mr Dinesh Kumar Shetty		Administrative Reforms in Higher education	Besant Women's College, Mangalore	200	28th to 29th December 2012
2012	Mrs Gayathri		Incorporation of Recent changes in financial acounting of B.Com Curriculam	St Aloysius Evening College, Mangalore	250	29.09.2012
2012	Mrs Sowmya Kumari		Incorporation of Recent changes in financial acounting of B.Com Curriculam	St Aloysius Evening College, Mangalore	250	29.09.2012
2012	Mrs Ashwini		Students Counselling	Mangala Alumni Association, Mangalagangothri, Konaje	200	02.08.2012
2012	Mrs Sujaya		Students Counselling	Mangala Alumni Association, Mangalagangothri, Konaje	200	02.08.2012
2012	Mrs Kavitha		Human Rights in the Emerging Era	Govt. First Grade College, Kavoor Mangalore	150	10.12.2012
2012	Mrs Vidya Nambhisan		Assessment Diagnosis in Speech Language Disorders	Dr S.R. Chandrashekar Institue of Speech & Hearing, Bangalore	500	6th to 8th September 2012
2012	Mrs Vidya Nambhisan		Autism Spectrum Disorder-Early Intervention for Young Children With ASD"	Father Muller's College of Speech & Hearing, Mangalore	500	07.12.2012
2012	Mrs Vidya Nambhisan		National Seminar on Advanced aspect of Hearing Aids & Cochelar Implant	Maps College, Mangalore	500	21.12.2012
2012	Jojo Mathew		National Seminar on Advanced aspect of Hearing Aids & Cochelar Implant	Maps College, Mangalore	500	21.12.2012

2012	Mrs Mala Mahesh		National Seminar on Advanced aspect of Hearing Aids & Cochelar Implant	Maps College, Mangalore	500	21.12.2012
2012	Diana		National Seminar on Advanced aspect of Hearing Aids & Cochelar Implant	Maps College, Mangalore	500	21.12.2012
2012	Prakruthi Shetty		National Seminar on Advanced aspect of Hearing Aids & Cochelar Implant	Maps College, Mangalore	500	21.12.2012
2013	Ms Diana Ann Fernandes		APHENTIA 2013	Manipal College of Allied Sciences, Manipal	750	12.04.2013
2013	Sowmya Kumari		Indian Accounting standards relevance-Issue and challenges in the changing businesses scenario	Mahaveera College , Moodbidri	300	16th and 17th august 2013
2013	Ms Diana Ann Fernandes		An Insight into Assessment and intervention strategies of Articulation, Phonology and Fluency Disorder	Father Muller's College of Speech & Hearing, Mangalore	800	26th to 27th September 2013
2013	Dr. Dejappa Dallody		New Syllabus System in Kannada	Alva's College, Moodabidre	100	27.09.2013
2013	Dr. Dejappa Dallody		Cultural and Academic implications of common syllabus	Sri. Dhavala College, Moodbidri	100	30.09.2013-1day
2013	Mr Ranajith Prasad Parida		Audiological Sciences	Kasturabha Medical College, Mangalore	800	7.12.2013
2013	Kavitha		Ek divsya rastriya sangosti	University College, Hampankatta.	100/-	21.12.2013-1day
2013	Kavitha		Teachers competency development for college teachers	University College, Hampankatta.	250	27.12.2013-1day
2013	Sangeetha Rai		Teachers competency development for college teachers	Mangala Alumni Association, Mangalagangothri, Konaje	250	27.12.2013-1day
2013	Kavitha		Learning and Teaching of Hindi at non-hindi speaking regions	M G M College, Udupi	200	10th to 11th January 2014 - 2 days
2013	Ms Shruthi		Viveka Samsmarana	Ramakrishna Math & Mission, Mangalore	100	21.09.2013
2013	Ms Aishwarya J Shetty		Viveka Samsmarana	Ramakrishna Math & Mission, Mangalore	100	21.09.2013
2013	Mr Ranajith Prasad Parida		Viveka Samsmarana	Ramakrishna Math & Mission, Mangalore	100	21.09.2013
2014	Ms Aishwarya J Shetty		DysphagiaCurrent Status and Management	Dr M.V. Shetty College of Speech & Hearing, Mangalore	500	19.02.2014 -1 day

2014	Prithviraj Das		Difference between saving and Investing	Franklin Templeton Academy	300	26.02.2014 - 1 day
2014	Ashwini Kumari		Revised B.Com curriculam	St. Aloysius Evening College, Mangalore	150	05.07.2014 - 1 day
2014	Sowmya Bangera		New General English Syllabus	Canara Ist Grade College	100	16.07.2014 - 1 day
2014	Gayathri S		Emerging Issews in glibal economy, Commerce and Management	Sri Bhuvanendra College, Karkala	200	26.07.2014 -1 day
2014	Dr. Dejappa Dallody		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	200	09.09.2014 - 1day
2014	Mrs Shruthi Shetty		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	MRs. Divya		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Mr. Ranajith Prasad Parida		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Mrs. Kavitha		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Mrs. Sowmya		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Mrs. Sowmya Bangera		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Ms. Diana		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Ms. Shruthi		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Mrs. Sangeetha Rai		Prajna Lecturers Orientation programme	Ramakrishna Math & Mission, Mangalore	100	09.09.2014 - 1day
2014	Mrs. Gayathri S		Women Empowerment through micro finance challenges and prospectus	St. Agnes College, Mangalore	200	26 th 27th September 2014 - 2 days
2015	Mrs. Sowmya Bangera		Revised English Syllabus for Ii Semester U G Course of Mangalore, University	St. Aloysius Evening College, Mangalore	200	19.01.2015- 1day
2015	Kavitha		Usage of simple Hindi	Badriya First Grade College, Mangalore	150	27.02.2015- 1day
2015	Sowmya Bangera		Revised English Syllabus for IiI Semester U G Course of Mangalore, University	Besant Women's College, Mangalore	100	01.07.2015- 1day

2015	Ganesh I		Revised B.Com curriculam	Vijaya College, Mulki	100	11.07.2015- 1day
2015	Gayathri S		Revised B.Com curriculam	Vijaya College, Mulki	100	11.07.2015- 1day
2015	Basavarajeshwari		Revised B.Com curriculam	Vijaya College, Mulki	100	11.07.2015- 1day
2015	Dr. Indira K		reflections on ancient contemporary and new gen education	Ramakrishna Math & Mission, Mangalore	100/-	11.09.2015 - 1 day
2015	Mr. Bindusara Shetty		reflections on ancient contemporary and new gen education	Ramakrishna Math & Mission, Mangalore	100/-	11.09.2015 - 1 day
2015	Mrs. Gayathri S		reflections on ancient contemporary and new gen education	Ramakrishna Math & Mission, Mangalore	100/-	11.09.2015 - 1 day
2015	Dr. Kavitha		Social values in Bhishma Saahni's writtings	St. Philomena College, Puttur	200	15.09.2015 - 1 day
2015	Mrs. Ashwini Kumari P		E-waste management - Challenges and opportunities	Canara Ist Grade College,Mangalore	200	3rd and 4th September 2015
2015	Mrs. Basavarajeshwari		Preparing 21st century citizens through integration of work based learing in Higher education	Besant Evening College, Mangalore	200	19.09.2015- 1 day
2015	Mrs. Indira K		Issues and challenges in global work place	Besant Women's College, Mangalore	200	29.102015
2015	Dr.Dejappa Dallodi		Avibhajitha D.K. jileyadanthya Samasegalu mathu pariharna upayagalu	Alvas College, Moodabidre	250	15.02.2015
2015	Mrs Gayathri		NAAC Sponsored Workshop for the Teachers of Non Accredited Colleges Affiliated to Mangalore University	Mangalore University, Mangalagangotri	300	19 th to 20th Febraury 2015
2015	Mrs Mala Mahesh		Management Voice Disorers & Laryngectomy	Mar Thoma College of Special Education (Institute of Speech & Hearing, Badadka	500	19.04.2015
2015	Dr Kavitha		Bhushm Saahni ke kabara Khada Bazar Mein, Naatak mein saamaji k Sangharsh	M.G.M. College Udupi	200	04.09.2015 and 1 day
2015	Dr Kavitha		Hindi Prachar divas	Mangalur Pradeshik Hindi Prachar Samithi	free	11.10.2015 and 1 day
2015	Ms. Hindol Halder		Recent Advance in OAE Technology and Speech Perception	Samvaad Institute of Speech & Hearing	500	18.07.2015 & 19.07.2015
2015	Ms. Hindol Halder		Phonological Disorders Clinical Perceptives	All India Institute of Speech & Hearing	500	14.08.2015
2015	Ms. Hindol Halder		An Insight into Auditory Dyschrony, E-Waste Management	K.M.C Medical College, Mangalore	500	19.12.2015

2015	Ganesh I			Commerce Curriculam	Vijaya College, Mulki	150	11/07/2015 and 1 day
2015	Dr Kavitha			Usage of Simple Hindi and Common Errors in drafting	Employeers Club, MRPL, Mangalore	100	27.02.2015 and 1 day
2015	Dr Kavitha			World Environment Day	Dist. Authority Association with Karnataka State Pollution Control Board Kadri, Mangalore	free	27.06.2015 and 1 day
2015	Dr Kavitha			Change of Syllabus	University College, Hampankatta.	100	11.07.2015 and 1 day
2015	Ms Shruthi			Traumatic Brain Injury -a multi displinary approach Recent advances in	Dr. S.R. Chandrashekar Institute of Speech & Hearning, Bangalore	800	10th to 11th September, 2016
2015	Ms Shruthi			Recent Advances in Rehabilitaion for cochlear Implant and hearing aid users	Dr M.V. Shetty College of Speech & Hearing, Mangalore	750	15.12.2015
2015	Mrs Basavarajeshwari			Preparing 21st century citizens through internation look based learing in Higher education	Besant Evening College, Mangalore	200	19.09.2015 - 1 day
2015	Mr Ranjith Prasad			"Singing and Voice"	Kasturabha Medical College, Mangalore	500	12.04.2015
2015	Ms Diana Ann Fernandes			Aphasia and kinderd disorders	Dr M.V. Shetty College of Speech & Hearing, Mangalore	500	28.02.2015
2015	Ms Diana Ann Fernandes			8th KSB Ishacon 2015	Indian Speech Language & Hearing Assoication Kerala State	750	12th and 13th september 2015
2015	Mr Ranajith Prasad Parida			47th Annual Convention of the Indian Speech & Hearing Association	Manipal Univeristy, Manipal	5000	1st to 3rd January , 2015
2015	Mrs Senjuti Giri			48th Annual Convention of the Indian Speech & Hearing Association	Manipal Univeristy, Manipal	5000	1st to 3rd January , 2015
2016	Ms Manjula			Clinical Applications of Electrophysiological	Dr. M.V. Shetty College Of Speech &Hearing	500	
2016	Mrs Mala Mahesh			Advances in Auditory Electrophysiological Evaluation & Neurophisiological perspective in Assessment and Management of Hyperocusis and Tinnitus	Mar thoma College of Speech & Hearing. Kasargod	500	01.07.2016
2016	Mrs Sowmya Bangera			Teaching Technoques of the plays	Besant Women's College, Mangalore	200	22.01.2016
2016	Mrs Mala Mahesh			Life Long Learning 2016	K.M.C Medical College, Mangalore	200	11.08.2016 to 13.08.2016
2016	Mr Rayaton D'souza			Life Long Learning 2017	K.M.C Medical College, Mangalore	200	11.08.2016 to 13.08.2017

2016	Ms Hindol Halder		Life Long Learning 2018	K.M.C Medical College, Mangalore	200	11.08.2016 to 13.08.2018
2016	Ms Shana Mariyam B		International Symposiam Cleft Lip and Cleft Palate	Nitte Institute of Speech & Hearing, Deralakatte, Mangalore	1000	8th and 9th september 2016
2016	Shana Mariyam B		Advances in Audiometric Calibration	All India Speech & hearing, Mysore	750	13.09.2016
2016	Ms Hindol Halder		3rd International Conference on Audiological Sciences	Dept. of Audiology and Speech Language Pathology, K.M.C. Mangalore	750	21st to23rd September, 2016
2016	Mrs Mala Mahesh		International Symposiam on Cleft Lip and Cleft Palate	Nitte Institute of Speech & Hearing, Deralakatte, Mangalore	1000	8th to 9th September, 2016
2016	Ms Manjula		Clinical Applications of Electrophysiological Measures in Audiology	Dr M.V. Shetty College of Speech & Hearing, Mangalore	500	28.07.2016
2016	Mrs Sowmya Bangera		Teaching Technoques of the plays		200	
2016	Mrs Ashwini Kumari P		Exploring Innovative Management prcatices to achive to make in India	Besant Institute of P.G. Studies, Mangalore	300	05.02.2016
2016	Dr. Kavitha		Cancer Awareness training Programme	Yenopaya Uniiversity, Deralakatte	free	21.01.2016
2016	Ms Mithila Shetty		Relevance of the Concept make in India in Trasforming Businees Startegies	St. Aloysius College, Mangalore	200	28.02.2016
2016	Mr Ganesh I		Cancer Awareness Out reach Programme	Yenopaya Uniiversity, Deralakatte	free	22.02.2016
2016	Dr Kavitha		Hindi Workshop	Govt.First Grade College, Mangalore	100	24.03.2016
2016	Mr Ganesh I		Gandhian Thought is in Tune with times politics is a Sacred Mission	University College, Hampankatta.	100	17.03.2016
2016	Dr Kavitha		70th year celebration of Mangalore Pradeshik Hindi Prachar Samithi	Mangalore Pradeshik Hindi Prachar Samithi	100	10.09.2016
2016	Mrs. Gayathri S		Revised B.Com curriculam	S.D.P.T. First Grade College, Kateel	100	19.07.2016
2016	Mr Ganesh I		Revised B.Com Curriculam	S.D.P.T. First Grade College, Kateel	100	20.07.2016
2016	Mrs Sowmya Kumari		Revised B.Com Curriculam	S.D.P.T. First Grade College, Kateel	100	20.07.2016
2016	Mr Bindusara Shetty		Education For Self Relience Speak on Teacher on Torch Bearer Change	Ramakrishna Math & Mission, Mangalore	100	27-01-2018 10:30:35 02.09.2016

2016	Mrs Shana Mariya B		Internation Workshop Advancement in Audiometric Callibration	All India Institute of Speech & Hearing, Mysore	500	30.09.2016
2016	Dr Kavitha		Prem Chand Ke Sahithya Me Narri Jeevan Ek-Punar Mulyakan	Mangalore Pradeshik Hindi Prachar Samithi	150	25th & 26th Novembre 2016
2016	Mr Anathan A.V		Nitte Voice Assessment and Therpeutics	K.S. Hegde Hospital, Mangalore	500	29.03.2016
2016	Mrs Anupama Mosy		Cancer Awareness Out reach Programme	Yenopaya Uniiversity, Deralakatte	free	22.02.2016
2016	Mrs Sujatha S		Counselling Skills Training for College Teachers	School of Social Work, Roshni Nilaya	500	21.11.2016
2016	Dr Indiara K		Issues and Concerns of Affiliated Colleges	College Development Council, Mangalore University	free	09.12.2016
2017	Mrs Gayathri		Pay Indian 2017 " Emerging Tax reforms and implication"	University Evening College, Hampankatta.	200	11.07.2017
2017	Dr Kavitha		Hindi Workshop & Seminar	Vivekanana College, Puttur	150	09.02.2017
2017	Ms Hindol Halder		49th ISHACON 2016	Indian Speech Language & Hearing Assoication Kolkatta	5000	5th to 7th January 2017
2017	Ms Shruthi		Voice Assessment	All India Speech & hearing, Mysore	200	07.03.2017
2017	Mr Kishan K.S.		National Seminar on Current Trends in Issues Related to Speech & Hearing Disability	Father Muller's College of Speech & Hearing, Mangalore	800	30th & 31st August, 2017
2017	Ms Shruthi		National Seminar on Current Trends in Issues Related to Speech & Hearing Disability	Father Muller's College of Speech & Hearing, Mangalore	800	31st & 31st August, 2017
2017	Sujatha S		Women Empowerment Programme-Contemporary Women Issues and Challenges	Ramakrishna Math & Mission, Mangalore	150	13.01.2017
2017	Mrs Sowmya Kumari		Enivornment Issues and Conserns	S.D.M. Law College, Mangalore	200	22.03.2017

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 5

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	05	05	05	04

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

Year	SI. No.	Title of the Profesional development program Organises for teaching Staff	Title of the administrative training program Organise for Non-Teaching Staff	Dates (From -To)	No.of Participants (Teaching Staff)	No. of Partcipants Non-Teaching Staff)
2012	1	Practical Hands on Trining on Hearing Aid Programming		07.07.2012	7	
2012	2	Talk on Differenciating Vocal Abuse Vs Misuse		11.08.2012	7	
2012	3		EAP on Stress Management	29.12.2012		4
2013	4	Empowered Teacher Leadership & Effective Class room Management		02.02.2013	15	
2013	5	An Informative talk on "Scholarships available to the Students"	An Informative talk on "Scholarships available to the Students"	13.07.2013	10	4
2013	6	Talk on Advances in channel based amplification		17.08.2013	6	
2014	7	A talk On Digital India	A talk On Digital India	18.09.2013	18	

2014	8	Workshop on IQ and Aptitude Test		06.01.2014	15	
2014	9	Calibration of Equipments related to Audiology & Speech Langauge Pathology		27th Feb to 1st March	6	
2014	10	Workshop on Voice Restoration and Roll of Speech pathologist in Laryngectomy Patients		16.07.2014	7	
2014	11		Training on the New System of Online admission Launched by Mangalore University	18.09.2014		4
2014	12	Contemporary Research Issues in Business and Management		05.12.2014		4
2014	13	FDP- Role of IQAC in quality Enhancement in HEI's	FDP- Role of IQAC in quality Enhancement in HEI's	20.01.2015	12	
2014	14	Review on DSM-V ICD-10		21.03.2015	18	
2015	15	Research Methodology		25.07.2015		4
2015	16	Talk on Vocal Hygiene Program		13.09.2015	6	
2015	17	Talk on Recent trends in selection of Hearing Aids		10.12.2015	6	
2016	18	FDP- Role of ICT in teaching -Learning		24.02.2016	19	
2016	19		Training on the new methods and developments in office Management	22.03.2016		3
2016	20	Acoustic Analysis and perceptual Analysis of Voice Approaches in Voice Therapy		26th to 28th September 2016	6	
2016	21	Diverse Challenges for Business Organisation		07.10.2016	18	
2016	22	Talk on How to control anger and	Talk on How to control anger	22.10.2016	6	

		anxiety in students	and anxiety in students		
2017	23	Talk on addressing the parents Grievance about their Differentially abled Child		09.01.2017	7
2017	24	Workshop on Professional Ethics among Teaching Faculty		22.02.2017	19
2017	25	Empowered Teacher Leadership & Effective Class room Management		15.03.2017	18

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 87.31

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	13	10	08	11

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

Year	Number of Teachers who attended	Title of the Professional Development Program	Date and Duration
2012	1	Administrative Reforms in Higher education	28th to 29th December 2012 - 2 days
2012	2	Incorporation of Recent changes in financial accounting of B.Com Curriculum	29.09.2012 - 1 day
2012	2	Students Counselling	02.08.2012 - 1 day
2012	1	Human Rights in the Emerging Era	10.12.2012 - 1 day

2012	1	Assessment Diagnosis in Speech Language Disorders	6th to 8th September 2012 - 2 days
2012	1	Autism Spectrum Disorder-Early Intervention for Young Children With ASD"	07.12.2012 - 1day
2012	5	National Seminar on Advanced aspect of Hearing Aids & Cochlear Implant	21.12.2012 - 1day
2013	1	APHENTIA 2013	12.04.2013 - 1day
2013	1	Indian Accounting standards relevance-Issue and challenges in the changing businesses scenario	16th and 17th august 2013 -2days
2013	1	An Insight into Assessment and intervention strategies of Articulation, Phonology and Fluency Disorder	26th to 27th September 2013 -2days
2013	1	New Syllabus System in Kannada	27.09.2013 - 1day
2013	1	Cultural and Academic implications of common syllabus	30.09.2013- 1day
2013	1	Audiological Sciences	7.12.2013 -1day
2013	1	Ek divsya rastriya sangosti	21.12.2013- 1day
2013	1	Teachers competency development for college teachers	27.12.2013- 1day
2013	1	Learning and Teaching of Hindi at non-Hindi speaking regions	10th to 11th January 2014 - 2 days
2013	3	Viveka Samsmarana	21.09.2013 -1day
2014	1	Dysphagia Current Status and Management	19.02.2014 -1 day
2014	1	Difference between saving and Investing	26.02.2014 - 1 day
2014	1	Revised B.Com curriculum	05.07.2014 - 1 day
2014	1	New General English Syllabus	16.07.2014 - 1 day
2014	1	Emerging Issues in global economy, Commerce and Management	26.07.2014 -1 day
2014	9	Prajna Lecturers Orientation programme	09.09.2014 - 1day
2014	1	Women Empowerment through micro finance challenges and prospectus	26 th 27th September 2014 - 2 days
2015	1	Revised English Syllabus for Ii Semester U G Course of Mangalore, University	19.01.2015- 1day

2015		1	Usage of simple Hindi	27.02.2015- 1day
2015		1	Revised English Syllabus for III Semester U G Course of Mangalore, University	01.07.2015- 1day
2015		3	Revised B.Com curriculum	11.07.2015- 1day
2015		3	reflections on ancient contemporary and new gen education	11.09.2015 - 1 day
2015		1	Social values in Bhishma Saahni's writtings	15.09.2015 - 1 day
2015		1	E-waste management -Challenges and opportunities	3rd and 4th September 2015
2015		1	Preparing 21st century citizens through integration of work based learning in Higher education	19.09.2015-1 day
2015		1	Issues and challenges in global work place	29.102015
2015		1	Avibhajitha D.K. jileyadanthya Samasegalu mathu pariharna upayagalu	15.02.2015
2015		1	NAAC Sponsored Workshop for the Teachers of Non Accredited Colleges Affiliated to Mangalore University	19 th to 20th Febraury 2015
2015		1	Management Voice Disorders & Laryngectomy	19.04.2015
2015		1	Bhushm Saahni ke kabara Khada Bazar Mein, Naatak mein saamaji k Sangharsh	04.09.2015 and 1 day
2015		1	Hindi Prachar divas	11.10.2015 and 1 day
2015		1	Recent Advance in OAE Technology and Speech Perception	18.07.2015 & 19.07.2015
2015		1	Phonological Disorders Clinical Perceptive	14.08.2015 -1day
2015		1	An Insight into Auditory Dyschrony, E-Waste Management	19.12.2015 -1day
2015		1	Commerce Curriculum	11/07/2015 and 1 day
2015		1	Usage of Simple Hindi and Common Errors in drafting	27.02.2015 and 1 day
2015		1	World Environment Day	27.06.2015 and 1 day
2015		1	Change of Syllabus	11.07.2015 and 1 day
2015		1	Traumatic Brain Injury -a multi disciplinary approach Recent advances in	10th to 11th September, 2016 -2days

2015	1	Recent Advances in Rehabilitation for cochlear Implant and hearing aid users	15.12.2015-1day
2015	1	Preparing 21st century citizens through international look based learning in Higher education	19.09.2015 - 1 day
2015	1	"Singing and Voice"	12.04.2015- 1day
2015	1	Aphasia and kindred disorders	28.02.2015 -1day
2015	1	8th KSB Ishacon 2015	12th and 13th september 2015 -2days
2015	2	47th Annual Convention of the Indian Speech & Hearing Association	1st to 3rd January , 2015 - 3days
2016	1	Advances in Auditory Electrophysiological Evaluation & Neurophysiologic perspective in Assessment and Management of Hyperocusis and Tinnitus	01.07.2016 - 1day
2016	1	Teaching Techniques of the plays	22.01.2016 - 1 day
2016	1	Life Long Learning 2016	11.08.2016 to 13.08.2016 -2days
2016	3	Life Long Learning 2018	11.08.2016 to 13.08.2018 -2days
2016	1	International Symposium Cleft Lip and Cleft Palate	8th and 9th September 2016 - 2days
2016	1	Advances in Audiometric Calibration	13.09.2016 -1day
2016	1	3rd International Conference on Audiological Sciences	21st to23rd September, 2016- 2days
2016	1	International Symposium on Cleft Lip and Cleft Palate	8th to 9th September, 2016 - 2 days
2016	1	Clinical Applications of Electrophysiological Measures in Audiology	28.07.2016 - 1day
2016	1	Teaching Techniques of the plays	28.07.2017 - 1day
2016	1	Exploring Innovative Management practices to achieve to make in India	05.02.2016 -1day
2016	1	Cancer Awareness training Programme	21.01.2016 -1day
2016	1	Relevance of the Concept make in India in Transforming Business Strategies	28.02.2016 -1day
2016	1	Cancer Awareness Outreach Programme	22.02.2016 -1day

2016		1	Hindi Workshop	24.03.2016 - 1day
2016		1	Gandhian Thought is in Tune with times politics is a Sacred Mission	17.03.2016 - 1day
2016		1	70th year celebration of Mangalore Pradeshik Hindi Prachar Samithi	10.09.2016 -1day
2016		3	Revised B.Com Curriculum	20.07.2016 -1day
2016		1	Education For Self Reliance Speak on Teacher on Torch Bearer Change	02.09.2016 -1day
2016		1	International Workshop Advancement in Audiometric Calibration	30.09.2016 -1day
2016		1	Prem Chand Ke Sahithya Me Narri Jeevan Ek-Punar Mulyakan	25th & 26th November 2016 - 2 days
2016		1	Nitte Voice Assessment and Therapeutics	29.03.2016 -1day
2016		1	Cancer Awareness Outreach Programme	22.02.2016 - 1 day
2016		1	Counselling Skills Training for College Teachers	21.11.2016 -1day
2016		1	Issues and Concerns of Affiliated Colleges	09.12.2016 -1day

2017		1	Pay Indian 2017 " Emerging Tax reforms and implication"	11.07.2017 -1day
2017		1	Hindi Workshop & Seminar	09.02.2017 - 1 day
2017		1	49th ISHACON 2016	5th to 7th January 2017 - 2days
2017		1	Voice Assessment	07.03.2017 - 1day
2017		2	National Seminar on Current Trends in Issues Related to Speech & Hearing Disability	30th & 31st August, 2017 - 2 days
2017		1	Women Empowerment Programme-Contemporary Women Issues and Challenges	13.01.2017 - 1 day
2017		1	Environment Issues and Concerns	22.03.2017 - 1 day

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Our College follows Self Appraisal System (SAS), encapsulating attributes like commitment, sense of belongingness, Discipline, Teaching Methodology, Results, Upgrading knowledge, cost consciousness, Team work and communication etc., Each faculty member submits a self-appraisal and It passes first through the Head of the Department and then through the Principal who makes their remarks. At the end of every academic year the Principal in consultation with the Chairman submits an evaluation on each faculty member. The criteria for which include the punctuality, commitment, readiness to assume responsibility etc. of each faculty. Students also evaluate the performance of their teachers. The outcome is analyzed by the top management and discussed with the concerned teacher. The staff are advised on improvements measures like changing the style of teaching, advise on usage of ICT facility to effectively deliver lectures provide assistance in the form of purchasing additional books. The administrative staffs are advised to visit departments of other college to acquire additional working input and also attend seminars in the related area.

HoD's annual performance report also helps in evaluating staff members.

Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal audit is done to monitor the effective and efficient use of financial resources .Internal audit is conducted to ascertain whether an effective internal control system exists to prevent errors and frauds, whether the accounting systems and procedures are adequate, to ascertain whether the pre-determined policies, plans and procedures have been compiled with, to evaluate the performance of the personnel who are entrusted with certain responsibilities.

External audit is done annually by a statutory external auditor. This is done to find out whether the financial statements have been prepared in conformity with the Generally Accepted accounting Principles and legal requirements, and whether the financial statements give a true and fair view of the profits and the financial position of the institution. The last audit was done during July 2017 and so far no major audit objections have been raised.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 50000

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in lakhs)

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

Year	Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Initiative
2012-13			
2013-14	Pavoor Education Trust	50,000.00	Minor Research
2014-15			
2015-16			
2016-17			

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of

resources Response:

Mangalore Academy of Professional studies, Mangalore

Resource Mobilization Policy

The institution has the following policy for resource mobilisation.

The major resources of the institution is mobilized through

1. Management funds:

The major portion of the funds and grants for research are sanctioned by Pavoor Education Trust which runs the college.

2. Student fees:

A portion of the fees collected from the students forms a source of income.

3. By providing consultancy services to industries/individuals.

The faculty and CA tutors provide consultancy services for filing of income tax returns**.**

4. By providing consultancy services to individuals with speech and hearing disorders.

The Speech and Hearing Clinics also generate substantial income on a regular basis

The institution is also planning to avail grants after obtaining 2(f) recognition from the UGC.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college established an IQAC cell in December 2014. A number of steps have been taken in institutionalizing the quality assurance processes. The prospective plans and policies initiated by various committees are executed in consultation with IQAC. The IQAC monitors the execution of activities and reviews the performance and outcome. Out of the various measures undertaken the following two could be regarded as our best practices.

1. Family doctor approach in CA Coaching

It is a universal known fact that B.Com integrated with CA courses are usually tight scheduled and quite stressful. Furthermore when such a course is offered with the full time B.Com course, it gets all the more difficult for the students to cope up with it. Students need proper guidance and support from the home front as well as the institution they have enrolled with. Here comes the picture of Family doctor approach where in the institution recognizes the practical difficulty faced by such students. The teaching faculty along with the Counsellor counsel the students and pay attention to all their grievances. Students are given total moral and Psychological support and they would be monitored almost 24x7. The student spends most of the time at college and concerned teachers monitor them and render support in all the ways possible.

As most of the students in the college are outstation candidates and opt for hostel facilities, they are given homely treatment so that they are at ease and don't feel home sick. We also conduct numerous activities and workshops which help them to cope up with their stress levels and also act has stress busters in their busy, hectic and stressful study schedule. The students who don't do well in their exam

Screening camps at Industries

We are all very well aware that, due to rapid and continuous industrialization, the human health is deteriorating day by day. Worse of bearing ability is also one such health issues faced by today's generation. As a part of community service, the BASLP faculties along with clinical supervisors visit industries in and around Mangalore and conduct Pure Tone Audiometry Tests. Reports of the tests conducted are then submitted to industry Management and also recommendations towards proper measures to be taken are also submitted. Thus creating awareness among those at stake.

Pre-employment hearing evaluation is done, where in at the time of recruitment by the employers, the prospective employee is tested for hearing loss also regular screening is done to evaluate the hearing loss, if any due to harsh noise levels and the same is communicated to their employers including remedial measures.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

 Response:

The teaching –learning process is evaluated by means of feedback from various stakeholders. The academic council, Departmental staff meetings ensures deliberating on the feedback, to design various operational methodologies to overcome the deficiencies identified.

(i) **E-assignments** – e- assignment is varying amounts by of all faculties in the college. Various benefits can be gained through the use of e-submission and e-marking. It gives flexibility and convenience. Students can submit assignments or receive marks and feedback anywhere, anytime without space and time restriction. Saving   resources with paperless archiving capacity which can facilitates conformity with record retention requirements, making document storage and retrieval effortless. It reduces printing and tonner costs. The management as well as IQAC can also review these assignments at any time and place at its convenience as they could be accessed centrally.

(ii) Peer Teaching – Some benefits of peer tutoring for students include higher academic achievement, improved relationship with peers, improved personal and social development as well as increased motivation. Peer teachers reinforce their own learning by instructing others. The teacher benefits from this model of instruction by an increased opportunity to individualize instructions, increased facilitations of inclusion/mainstreaming and opportunities to reduce inappropriate behaviors. This is reviewed by the concerned faculty by regular interaction with the students and getting feedbacks from them.
When properly utilized, peer teaching is an effective model that is sure to have positive impact on any class room and both in terms of academic performance and student camaraderie like just about any other class rooms instructional strategy, peer teaching offers plenty of benefits. Students who participate in peer teaching model experience significant improvements in a number of academic and social skill areas. Here both the students as well as the tutor are sure to have a productive and enjoyable experience.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

 Response: 3.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2015-16	2014-15	2013-14	2012-13
05	05	00	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.3 Average number of quality initiatives by IQAC per year for promoting quality culture (3)

Year		Name of quality initiative by IQAC	Date of conducting activity	Duration (from – to)	Number of participants
2014	1	Workshop on Voice Restoration and Roll of Speech pathologist in Laryngectomy Patients	16.07.2014	3 hrs	7
2014	2	Training on the New System of Online admission Launched by Mangalore University	18.09.2014	2 hrs	4
2014	3	Contemporary Research Issues in Business and Management	05.12.2014	1 day	4
2014	4	FDP- Role of IQAC in quality Enhancement in HEI's	20.01.2015	1 day	12
2014	5	Review on DSM-V ICD-10	21.03.2015	3 hrs	18
2015	6	Research Methodology	25.07.2015	1 day	4
2015	7	Talk on Vocal Hygiene Program	13.09.2015	1 day	6
2015	8	Talk on Recent trends in selection of Hearing Aids	10.12.2015	3 hrs	6
2016	9	FDP- Role of ICT in teaching -Learning	24.02.2016	3 hrs	19
2016	10	Training on the new methods and developments in office Management	22.03.2016	2 hrs	3
2016	11	Acoustic Analysis and perceptual Analysis of Voice Approaches in Voice Therapy	26th to 28th September	2 days	6
2016	12	Diverse Challenges for Business Organisation	07.10.2016	1 day	18
2016	13	Talk on How to control anger and anxiety in students	22.10.2016	3 hrs	6
2017	14	Talk on addressing the parents Grievance about their Differentially abled Child	09.01.2017	3 hrs	7
2017	15	Workshop on Professional Ethics among Teaching Faculty	22.02.2017	1 day	19
2017	16	Empowered Teacher Leadership & Effective Class room Management	15.03.2017	3 hrs	18

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely

Year	AQARs prepared/ submitted. (Yes /No)	Academic Administrative Audit (AAA) and initiation of follow up action	Participation in NIRF. (Yes /No)	ISO Certification. (Yes /No)	NBA or any other certification received. (Yes /No)
2012-13	NA	NIL	NA	NA	NA
2013-14	NA	NIL	NA	NA	NA
2014-15	NA	NIL	NA	NA	NA
2015-16	NA	NIL	NA	NA	NA
2016-17	NA	NIL	NA	NA	NA

An IQAC cell was set up on 14th December, 2014, to bring quality culture in institution and to monitor the quality aspects of the college. It was initially headed by the Principal and also included people from administration as well as industry professionals. A number of resolutions were passed and initiatives were taken. A number of CRE have been conducted by the Dept. of Speech & Hearing. College Website was launched. Inter class Management Fest as well as inter collegiate Fests are being conducted every year. Umpteen numbers of workshop and seminars are also conducted for the benefit of the faculties as well as non teaching Staff. Family Doctor approach was introduced especially for CA aspirants. Students are motivated to take part in various activities, competition and seminars as measure to groom them and make them industry ready. Concepts like e-assignment and peer-teaching were introduced. The institution has applied for new courses viz - Bachelor in Hospitality Sciences, Diploma in Aviation.

ANNUAL REPORT FOR THE YEAR 2017-18

Good morning to all the dignitaries on the dais, off the dais, invitees and students.

Let me have the privilege to take you around the mile stones of progress achieved in the Academic Year:

Mangalore Academy of Professional Studies, a premier educational institution situated in the heart of the Mangalore city aims at integration and inclusiveness. MAPS under the management of Pavoor Education Trust stood ahead of all odds and have been able to reach the pinnacle of success through strains and struggles. Sri. Dinesh Kumar Alva is a pillar of strength along with the trustees SRI KIRAN R SHETTY, SMT SUJAYA D ALVA, SMT VIDYA K SHETTY who through their noble objective of Education For Life has heralded revolutionary transformation of educational landscape of this part of the region.

The journey began in the year 2006 with a Vision "To be a respected institute for imparting and believing in quality education with a commitment to develop students with ethics and values by promoting talents to show case their true potential.' Our mission is 'Imparting domain – specific knowledge, positive attitude, continuous learning habits to bring out true talents from the students'.

COURSES OFFERED, APPROVALS, AFFILIATIONS and MEMBERSHIP:

To be in tune with the emerging needs of the society, we have taken a logical step towards offering distinctive courses to the students. Hence we have-

Maps College   : B.Com.(Regular) & B.Com with coaching for CA/ CS/CMA/ACCA
       : BASLP (Bachelor in Audiology Speech Language & Pathology)
Special Coaching   : CA-CPT, IPCC, Final/CS/CMA/ ACCA Certified Accounting Technician Course, Tally, Bank Entrance (IBPS) exams

Along with the above courses the value based co curricular and extracurricular activities aim at producing disciplined, competent and knowledgeable graduates who are not only employable but also responsible and responsive good citizens of the nation.

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Quality may be defined in terms of excellence, perfection standards and value for money, competencies for work, consistency and relevance. Quality therefore defines the goals and purposes of education. Quality impacts the content of higher education, its processes, its output or product as it seeks to develop human resources with required skills, excellence in performance and capable of delivering goods as a unit of the workforce.

- Seminar and workshops- Faculty members are encouraged to attend various development programmes, increments are offered to motivate the staff. There is a provision of self-appraisal for teachers which is looked into by the management and principal.

- Fasts students are encouraged groomed and trained to take part in various fests where in they get exposure as well as are better equipped as per the industry demands.

- OFFICE AUTOMATION- The entire system is IT-enabled which makes the tasks accomplished faster. Multiple user system acts as the biggest advantage.

- Guest lectures are arranged for the students to get better exposure and wider approach.

- Industry tie ups.

- Reforms in the teaching- learning processes like e-assignments and peer-teaching.

Criterion 7 - Institutional Values and Best Practices

Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 10

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	01	03	01	01

File Description	Document
Any additional information	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Year	Title of the programme	Date and Duration (from-to)	Number of participants by Gende	
2012-13	A talk on Dowry Prohibition Act By Mr. Lokesh	05-01-2013 & 1.15 Hr	**Male**	**Female**
2013-14	A talk on Women Entrepreneurship Skills By CA Sujaya D Alva	(11.30-12.45)	52	22
2014-15	Talk on Impact of Globalisation on Women by Mrs. Soumya Bangera	27-07-2013 & 1.15 Hr	57	19
2014-15	Talk on Gender Equity By Mr. Sunil Lobo	(11.45-1.00)	33	18
2014-15	Talk on Development of Human Mind towards treatment of women By Bhramakumari Amrutha	12-09-2014 & 1 Hr (3:30-4:30)	75	20
2015-16	Talk on Domestic Violence Act By Mrs. Kushalakshi	21-02-2015 & 1 Hr	66	38
2016-17	Talk on POCSO Act By Sub Inspector of Kadri Police Station	(11.30-12.30)	64	22
2016-17	Awareness taken to Beti Bachao, Beti Padao By Mr. Ram Prasad	12-01-2015 & 1.5 Hr	59	28
2016-17	Talk on achieving Gender Equity in India by Mrs. Asha Kiran	(03.00-04.30)	63	32
2016-17	Talk on Self Defence Techniques by Mr. Roshan Anil D'Souza	19-09-2015 & 1 Hr	58	30

27-01-2018 10:30:36

    1.Institution shows gender sensitivity in providing facilities such as:
        1.Safety and Security
        2.Counselling
        3.Common Room

Response:

The College is very keen on gender sensitivity. Keeping in mind the safety of the women students the institution has provision for the following facilities:

Safety and Security:

For the safety and security, there is a Prevention of Women Harassment Cell **(SURAKSHA)** which very closely monitors the safety and security of the women students.

Suggestion/Complaint box has been installed in the institution, wherein the students can put their complaints regarding harassment or any other matters pertaining security.

Seminars/talks/interactive Sessions are conducted both by external experts and faculty members to promote the sense of awareness about gender related issues. These apart, the institution is under CCTV surveillance.

The College has one full time Counselor who is readily available to the needy students. The students can approach the Counselor personally. Through effective counselling, the personal problems of the students are redressed. The institution also has Mentor System, through which the faculty guides and counsels each and every student academically.

Common Room:

The institution has a well equipped common room for women students with all required facilities.

Alternate Energy initiatives such as:

    1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 9.09

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 1

7.1.3.2 Total annual power requirement (in KWH)

Response: 11

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.2 Environmental Consciousness and Sustainability (10)				
Alternate Energy initiatives such as: 1. Percentage of power requirement of the Institution met by the renewable energy sources (1)				
Power requirement met by renewable energy sources	Total power requirement	Renewable energy source	Renewable energy generated and used	Energy supplied to the grid
1 KW	11 KW	SOLAR	1 KW	NIL

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 50

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 6

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.2 Environmental Consciousness and Sustainability (10)		
2. Percentage of lighting power requirements met through LED bulbs (1)		
Total Lighting requirements	Percentage Lighting through LED bulbs	Percentage Lighting through other sources
6 KW	3 KW	3

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The institution has a very good mechanism for the Waste Management.

1. **Solid Waste Management**:

Sufficient number of dustbins is placed at different corners of the College Campus with appropriate labels for segregating the waste into bio-degradable or wet waste and dry or paper waste. The dry waste collected are kept at the College gate each Morning to be taken by the Municipal Corporation. Wet waste are accumulated in a pit and turned into manure for plants.

1. **Liquid waste management:**

Whatever liquid waste is generated inside the campus is connected to the Municipal Drainage System, which leads to proper disposal of the same. Any leakage or any other issues regarding the disposal of the liquid waste is taken care of immediately.

C) **E- waste management:**

Efforts are made to repair and reuse the Electronic equipments. There is no much e-waste generation in the campus. Scrap items are disposed through authentic and certified scrap dealers.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The Institution has a basic Rain Water Harvesting System. All the outlets from the building terrace are connected to the underground tanks .The collected rain water is used to supplement the water supplied by the Municipal Authorities. The rain water collected during the rainy season is used for the wash rooms and other cleaning purposes. The surplus water is used for recharging underground water. A well equipped and advanced rain water harvesting plant is being planned in the Maravoor campus where the rain water will be used scientifically for multipurpose. This apart, an integrated Water Resource Management system is also being planned.

7.1.7 Green Practices

- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Students, Staff using:

1. **Public Transport**: College promotes Students as well as Staff t o make use of Public Transport to travel to and from College every day, instead of personal vehicles in order to reduce the pollution caused. This practice not only helps in maintaining green and pollution free environment but also helps in saving non-renewable energy.
2. **Pedestrian-friendly Roads**: The main Campus of the Institution has pedestrian-friendly roads, wherein no vehicles are allowed, in order to make the walk along the College lane pleasant.

Plastic-free campus:

The use of plastic material is banned not only within but also around the College campus. A huge effort is made in making the campus and its surroundings plastic-free. The College canteen also refrains from using plastic items like plastic spoons, plates, glasses and polythene bags in an effort to maintain the practice.

Paperless Office:

The College has adopted a new system of record keeping in place of the old one, wherein physical documents were kept. The new system includes, recording all necessary documents in the Office Computer, which is easily accessible to all Staff at any given time. All the necessary correspondence required are dealt through e-mail. Parents are notified of their ward's absence and all other necessary correspondence through bulk sms.

A new initiative has also been undertaken by the Institution , wherein all the assignments to be submitted by the students are received and stored either through e-mails or through pen-drives.

Green Landscaping with trees and plants:

The main campus of the Institute, oversees the maintenance of a garden along the path to the ladies and gents washrooms, wherein different types of medicinal plants are budding up. The Maravoor Campus is surrounded by trees and various plants making it a very cool and breezy campus with lots of fresh air and greenery.

On special occasions, the Management and Staff motivate the Students to inculcate the habit of planting plants in order to encourage the values of   Afforestation, with a view that the students continue the same in future.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.59

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.60349	0.37790	0.16556	0.23988	0.0900

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Green audit report	[View Document](#)

7.1.2 Environmental Consciousness and Sustainability (10)	
6.Average percentage expenditure on green initiatives and waste management excluding salary component durin	

Year	Budget allocated for green initiatives	Expenditure on green initiatives and waste management excluding salary component	Annual expenditure excluding salary component of the institution
2012-13	20000	9000	3381174.8
2013-14	25000	23988	2690553.6
2014-15	30000	16556	3842750
2015-16	40000	37790	7118882
2016-17	60000	60349	7119846

Green Audit Committee.

Green Audit Report

Name of the Institution: Mangalore Academy of Professional Studies, Mangalore

A green audit of the institution has been conducted on 4th January 2018 and following green initiatives have been practiced in its campuses.

30 medicinal plants of different species have been planted in the college garden
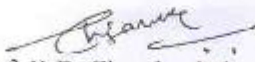
25 trees of various species are maintained.

Sampling of Jatropha curcas (fuel Plant) are planted and maintained.

Solar light is being used to supplement the power requirement.

The college vehicles have undergone emission testing.

25 LED bulbs are used with a view to reduce global warming

Prof. K.R. Chandrashekar,   Mrs Shruthi Shetty

Mangalore University   Principal, Maps College

   Chairman   **Convenor**

Members : 1. Dr Karthik Rai, (External Member)   :

              2. Mr Ganesh I (Internal Member)   :

              3. Mrs Deepa Shetty (Internal Member) :

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
Any additional information	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 75

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	16	16	16	11

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

Year	Number of initiatives to address locational advantages and	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.4 Inclusion and Situatedness (10)						
• Number of specific initiatives to address locational advantages and disadvantages during the last five years (5)						
• Number of initiatives taken to engage with and contribute to local community during the last five years						
2012-17	1	1		Websites	College Details	10
2012-17	2	2	5 Years	Social pages	Courses Offered	9
2012-17	8	NIL	5 Years	Signposts	College Address	12
2013-17	NIL	5	5 Years	NSS Camp	Contribution to Local Community	10
2013-17	NIL	7	5 Years	Speech and Hearing Camps	Contribution to public challenged in ways of speech and hearing	7
2013-17	5	NIL	5 Years	College Campaigning	Introduction of the College	13

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 75

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	16	16	16	11

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2012-17	1	1		Websites	College Details	10
2012-17	2	2	5 Years	Social pages	Courses Offered	9
2012-17	8	NIL	5 Years	Signposts	College Address	12
2013-17	NIL	5	5 Years	NSS Camp	Contribution to Local Community	10
2013-17	NIL	7	5 Years	Speech and Hearing Camps	Contribution to public challenged in ways of speech and hearing	7
2013-17	5	NIL	5 Years	College Campaigning	Introduction of the College	13

7.1.4 Inclusion and Situatedness (10)
• Number of specific initiatives to address locational advantages and disadvantages during the last five years (5)
• Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere) (5)

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

Mangalore Academy of Professional Studies

Rules and Regulations for Faculty

Code of Ethics to the Teachers

❖ Staff members should be present in the college premises at least by 9.00 am and they should stay upto 4.30 pm even if there is no class.

❖ Attendance Register should be signed before 9.15 am and 4.00 pm.

❖ Should be ready to work in any campus or in any institution under the Management.

❖ Should be ready to take the work load of twenty hours maximum per week (Theory subjects without practicals) and twenty four hours maximum per week (Subjects with practicals). Examination Duty (Invigilation/Valuation/Tabulation) should be attended as signed by the Principal.

❖ Staff Members should inform the Principal and submit leave letter at least 2 days prior. So that class arrangements could be arranged.

❖ Resignation should be given with a prior notice of 2 months to the Management, otherwise they have to surrender their salary. No discontinuation during the middle of the academic year is permitted.

❖ Unexpected work load/Classes or Practical may be held outside the prescribed working hours. You should be ready for such work allotment.

❖ Permanent Lecturers can avail 12 CL and total 45 days (30 days for BASLP faculty) Vacation per annum.

❖ Part timer should sign the attendance Register without fail and they should be in the Staff Room 10 minutes early.

❖ Should ready to take any responsibility entrusted by the Management from time to time and should involve in all the Co-curricular and extra-curricular activities of the Institution.

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	**Document**
Any additional information	View Document
Provide URL of website that displays core values	View Document

Core Values of The Institution

1. Excellence in the standards of Education, teaching, research, creative activities, service and outreach.

2. Innovation in all academic aspects advancing knowledge through the scholarship, sharing the discoveries for the worth of deeper understanding in pursuit of development that benefit society.

3. Integrity to the highest ethical behaviour, regular self evaluation and continuous quality improvement.

4. Respecting diversity of the community and the differences of the gender, race, and religion.

5. Providing quality programmes that will equip the students with the latest knowledge and skills necessary for the challenges.

6. Promoting students centeredness as the heart of educational enterprise.

7. Focusing on character development through learning and leadership experiences.

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.5 Human Values and Professional Ethics	(10)				
• The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties ar					
Year	Sl.No	Title of the programme/Activity	Duration (from-to)	Number of participants	Provide/upload supporting docume
Sep-13	1	Talk-Relevance of Gandhian Concept of Non-violence	11:00 - 12:30	85	**Enclosed in additional informaton**
Jul-15	2	Quiz-National Identities	11.00-12.30	45	**Enclosed in additional informaton**
Aug-16	3	Talk- Fundamental Rights and duties	11.30-12.30	130	**Enclosed in additional informaton**
Feb-17	4	Talk- Communal Harmony- The need of the hour in Dakshina Kannada District	11:30-12:45	75	**Enclosed in additional informaton**
Nov 26 yearly	5	Indian Constitution Day	3:30-4:30	70	**Enclosed in additional informaton**
Dec 10 yearly	6	World Human Rights Day	3:30-4:30	70	**Enclosed in additional informaton**

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

Talk on Relevance of Gandhian Concept of Non-Violence to the Present World

A talk on "Relevance of Gandhian Concept of Non-Violence to the Present World" was organised on 21/09/2013 by Prof. Shridhar Maniyani, Principal, Govt First Grade College, Kavoor. He mentioned about Gandhian concept of non-violence and how relevant to the present world. Also Guided that we need to accept and understand the current time and act the way Gandhiji would do today.

A talk on Communal Harmony- The need of the Hour in D. K. District

A talk on "Communal Harmony- The need of the Hour in D. K. District" was organised on 11/02/2017 by Sub Inspector Hanumanthappa. He mentioned that we should always aim at complete harmony of thought and word and deed. Being educated citizens, we should not promote or provoke the society against any religion.

Indian Constitution Day

A talk was arranged on Indian Constitution Day on 26-11-2015 by Prashanth N, Assistant Professor. He spoke about the significance of Indian Constitution.

Protection of Human Rights

A talk was arranged on 'Protection of Human Rights' on December 10, 2013 by Mr. Pushparaj, KSS college, Subramanya. Sire spoke about the role of NGO's in the Protection of Human Rights.

Quiz National Identities   Talk on Fundamental Rights & Duties

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 6

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.5 Human Values and Professional Ethics			
• Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); and social cohesion as well as for observance of fundamental duties during the last five years Provide year-wise list of activities and upload videos/photographs			
Year	Title of the programme/Activity	Duration (from-to)	Number of participants
Aug 15 Yearly	Independence Day Celebration	9.00-11.00	350
Yearly	Speech and Hearing Camps in NSS	10.00-4.00	75
Yearly	Hearing Week	All week	50
March 8 Yearly	International Women's Day	3:30-4:30	75
June 5 Yearly	World Environment Day	3:30-4:30	80
April 16 Yearly	World Voice Day	3:30-4:30	100

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The College organizes the significant National Festivals like Independence Day and Republic Day. This apart, the Birth/Death Anniversaries of the great Indian personalities like Mahatma Gandhi, Jawaharlal Nehru, Swami Vivekananda, etc., are celebrated to imbibe patriotism and nationalism among all our students and each individual involved with us. During National festivals like Independence Day, students are expected to be present in full uniform for the flag hoisting ceremony. A talk on importance of this day is organized along with the Chief Guest Address .This is associated with the patriotic songs which pave way for realization of importance of freedom among the youth. Programs are also arranged to sensitize the students regarding our freedom struggle. Lastly to celebrate the occasion, sweets are also distributed.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Institution has maintained complete transparency in all its aspects. Both internal and external financial audit is conducted. Internal Audit is done to monitor the effective and efficient use of financial resources. Internal audit is conducted to ascertain whether an effective internal control system exists to prevent errors and frauds, whether the accounting systems and procedures are adequate, to ascertain whether the pre determined policies, plans and procedures have been complied with.

External audit is done by a statutory external Auditor. This is done to find out whether the financial statements have been prepared with the general accepted accounting principles and legal requirements and whether the financial statements give a free and fair view of the profits and loss and the financial positions of the college. Academic, administrative and auxiliary functions are carried out in most transparent way so as to make the system more effective and promisable.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Best Practice 01:

Title of the Practice:

Bachelors of Commerce degree with coaching for Chartered Accountant/ Company Secretary Course.

Objectives of the Practice.

To offer a Bachelors degree in Commerce along with coaching for Chartered Accountant Course (CA Course) or Company Secretary Course, thereby enabling the students to receive a Bachelors Degree as well as a professional Certificate in a period of 3 years. This practice offered for the College extracts the full potential of the students making their brains work double time. For the students with this potential, it is a boon in disguise.

2. Best Practice 02:

Title of the Practise:

Social Bonding through community service.

Objective of the Practice.

To involve students in the process of social upliftment and betterment of the downtrodden and dependent masses and building community spirit among the students and improve their relation with the community and also developing leadership qualities among them.

File Description	Document
Any additional information	[View Document](#)

1. Best Practice 01:
Title of the Practice:
Bachelors of Commerce degree with coaching for Chartered Accountant/ Company Secretary Course.

Objectives of the Practice.
To offer a Bachelors degree in Commerce along with coaching for Chartered Accountant Course (CA Course) or Company Secretary Course, thereby enabling the students to receive a Bachelors Degree as well as a professional Certificate in a period of 3 years. This practice offered for the College extracts the full potential of the students making their brains work double time. For the students with this potential, it is a boon in disguise.

The Context.
The opening of Mangalore Academy of Professional Studies in the year 2006, opened the gates of opportunities to the students who were aspiring to be Chartered Accountants. Before the opening of this unique institute, the Chartered Accountant aspirants had to travel far or further away from home in order to get the life longing Certificate and it was definitely not possible to be done along with a Bachelors Degree in hand as the students had to go to two different places in order to do it. The institution, started with a vision of training the Chartered Accountant aspirants along with B.Com degree, something that was new and also the need of the hour. Today Maps College has become one the most sought after Colleges, which is known for its unique teaching programme around Karnataka.

The Practice.
The students who complete P.U.C examination are admitted to the B.Com degree of Mangalore University. Along with his/her admission to the formal B.Com programme, he/she is also registered for a coaching for the course of Chartered Accountant and Company Secretary as may be the wish of the student. The students attend daily B.Com classes like any other student and then before and after the regular B.Com classes they attend the coaching classes. In the coaching classes the students are trained very well in the best way possible, by a group of Chartered Accountants, who are the full time faculty of the institution. This schedule of the students, helps them to obtain B.Com degree along with the coaching for Chartered Accountant or Company Secretary.

The main advantage of this system is that the student who is a CA aspirant can save his/her time by getting the required coaching at the College campus, unlike the other coaching centres in and around the city. Mangalore Academy of Professional Studies provides coaching in a fully fledged academic manner, where the students are given complete psychological and moral support. It definitely boosts the morale of the students and ultimately results in higher success rate. Since, the coaching is given outside the regular academic time table the formal B.Com degree education is not disturbed. After successfully passing the Common Proficiency Test (CPT) and their enrolment with ICAI, for Integrated Professional Competency Course (IPCC), to become a Chartered Accountant, the student has to register for articleship and then complete the final CA exam. Since, the students spend their day doing their articleship with a practicing Chartered Accountant; they cannot attend their regular B.Com classes. In order to be able to complete their B.Com degree in such a circumstance, our Management has started an evening College. Thos students who clear CPT/IPCC and want to continue their B.Com degree can seek transfer to the evening college. Thus, along with articleship, their B.Com degree is also completed.

Evidence of Success.
Mangalore Academy of Professional Studies, the first of its kind institution in and around Mangalore to provide coaching along with B.Com degree has now become a popular institution with a very good social Accreditation. The success rate over the years both in CA and B.Com are very good. In B.Com programme, the institution always has been securing above 90% result. The CPT, IPCC and CA finals results are also very impressive. Normally the success rate of CPT/IPCC and CA finals at the national level is low. But the success rate of Mangalore centre always stands double than the national average. It is our pride to present that the success rate of our college is always double the Mangalore centre. On an

average our students secure 50 – 70 pass percentage in CPT, 40-60 in IPCC exams and 10-15 percent in final CA exams.

In 2016 May IPCC exam, Group I and Group II topper was Mr. Nihal Rai, from Maps College.

Problems encountered and Resources Required.
One of the major problems faced in the functioning of this programme was the time for coaching required to clear the various stages of CA and availability of the professional teaching faculty who could also give a clear insight on the working life of professionals. This problem was overcome with the joint efforts of the Management and the professional teaching staffs who give their 100% of time and energy to pass on their knowledge to the professional aspirants. The institution started with the vision of training the CA/CS aspirants along with B.Com degree something that was a new concept and the need of the hour. Today Maps College has become one of the most sought after Colleges, which is known for its unique teaching programme in and around Karnataka.

2. Best Practice 02:
Title of the Practice:
Social Binding through community service.

Objective of the Practice.
To involve students in the process of social upliftment and betterment of the downtrodden and dependent masses and building community spirit among the students and improve their relation with the community and also developing leadership qualities among them.

The Context.
There are many areas of community needs, where the participation of students will help develop leadership qualities among them. Awareness campaigning on social issues and health screening camps are a few to mention. These activities are designed in such a way as to foster all round development of students for empowerment and leadership and help the needy in all the ways we can possibly help in. This not only helps to enrich the society but is also useful in inculcating human and social values among the budding minds.

The Practice.
The College has adopted a nearby Village. Students from the streams of both B.Com and BASLP are encouraged to study the problems faced by the Villagers and are made to attempt to find the necessary solutions that can solve the problems.
The NSS volunteers of the institution visit the Village often, and conduct socio-economic survey of the people. Along with the survey the students create awareness among the villagers about various social and health problems. These volunteers, a mixture of both B.Com and BASLP try to understand the situation of the Villagers and help them in any way possible. Every year the students provide different type of services which will encourage the villagers to grow further. They also provide entertainment programme every evening for the Villagers during their 7 days NSS Special camp.
The students of Speech and Hearing Department of Maps Institution have considered 'social service' as their core value. The faculty and students of the department conduct free speech and hearing camp in the village. At the end of the Camp they distribute free Hearing aids to the Villagers who need them. As an NSS initiative the students and staff of the institute, conduct Environment awareness programmes like,' Swacch Maravoor, Swacch Bharath' and Green Practice awareness. The students of the College who are the residents of Maravoor are given special fee concession as well. This apart, every year free speech and hearing evaluation week is also organised. As the post screening measure, the institution has distributed free hearing aids through the District Disability Rehabilitation Centre (DDRC). Moreover, free speech therapy at the nearby special schools is a regular service offered by the institution. While these activities have community service orientation, special care is taken to ensure that they contribute to develop social and human values among the students.

Evidence of Success.

Of the social activities undertaken by the institution, a few have received widespread appreciation from the society and media. The free screening camp/week done by the Department of Speech and Hearing proved to be extremely successful. Various NGO's joined hands with the students to accomplish the targets. Through this practice the college has secure a social accreditation which definitely boasts the morale of the institution.

Resources.

The required resources, financial or otherwise, to attain our targets, are contributed to us, by our Management, the Alumni, faculty, parents and the University. All the above have a very big hand in making all awareness programmes successful for all the past years and we pray that they continue to do so in our future endeavours as well. Our beneficiaries have always been generous enough to lend their moral support for all our social welfare programmes and activities.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Quality education by imparting domain specific knowledge, positive attitude and continuous learning habits is the motto of the institute.

In order to achieve this motto, the management appoints such staffs who are willing to give their 100% attention towards the student's development. The students can turn to their lecturers at any point of time & the lecturers will hear them out. CA is a course that helps the students to achieve utmost knowledge when given in a professional manner. Maps College introduced the CA course in order to provide such quality education that would help the students to gain professional knowledge and learn about the ethics of the professionals.

It is a universally known fact that CA courses are usually tight scheduled and quite stressful. Students need proper guidance and support from the home front as well as the institution they have enrolled with.

Furthermore, when such a course is offered with a full time B.Com course, it gets more difficult for the students to cope with. At such a time it falls on the teaching faculty to pay more attention towards the students and help them cope in any way that they fall behind in. Here comes the picture of Family Doctor approach wherein the institution recognizes the practical difficulty faced by the students. The teaching faculty along with the help of the counsellor, counsels the students in need and pay attention to all their grievances. Students are given total moral & psychological support and are monitored almost 24*7. The students spend almost 10-11 hours in the college campus. At this time, the staffs take it upon themselves to keep track of the students movement and help them in every way possible.

Many of the students in the college stay in hostels. These students are also given a homely treatment, so that the students do not feel home sick. The faculty also works out various activities for the students which act as a stress buster in the busy, hectic & stressful study schedule. The students who fall back in studies are given special attention in order to find out whether they are not able to understand what is taught in class or if the reason behind their falling back is due to any personal issues. They are then counselled and helped to get back on track. Those students who fall back because they are not able to understand what is taught in class are given one to one coaching.

5 CONCLUSION

Additional Information :

Mangalore Academy of Professional Studies is a budding institution with unique features. It has incorporated quality has the prime concept in education. Having the motto of "Education for Life", institution trains the students to face the real life. Along with former education, significance is also given to the overall development of the students. Thus it deserves as one of the best institutions offering professional programmes at reasonable cost.

Concluding Remarks:

Mangalore Academy of Professional Studies, is in twelfth year of its existence as a self financing, co-educational College offering B.Com and BASLP degree course affiliated to Mangalore university. Over the years, though it has earned the goodwill and reputation of its own, it is felt that it is right time for it to have a formal assessment and accreditation by NAAC.

The self study by the college under the seven criteria prescribed by NAAC has helped the institution to learn more about it. The institution is confident that a holistic picture of the college is presented in the SSR based on the self study. The gratitude to all the stakeholders of the college is humbly acknowledged here. The college is immensely grateful to NAAC for providing the opportunity to undergo quality assessment.